

Academic Integrity Task Force

11/5/10

Meeting Minutes

In attendance: Stephanie Hanson, Chris Loschiavo, Whitney Cull (guest), Ken Gerhardt, Sara Mock, Angela Lindner, Bernard Mair, Heidi Radunovich, Paul Robinson, Stephen Hagen

1. **Introductions** – Whitney Cull was introduced to the Task Force Members. She was shadowing Chris Loschiavo today.

2. **Faculty Survey**

Final Survey Formatting before the Pilot: Stephanie explained that at the last meeting, those in attendance took the faculty survey to see if there were any problems. The revision was sent to Noelle in Institutional Research and formatted quickly. Destinations did not allow the tabular formatting desired so we changed to Survey Monkey, which formatted much better. The survey had been sent to all task force members, who were asked to provide feedback. The consensus was that the Survey Monkey design had a good look and feel to it. Design issues included ensuring that the rating system is visible for each question (so that you don't need to scroll back and forth) and that survey takers can check the same response level across multiple questions. The current Survey Design only allows one response per column regardless of the number of questions within that column. Question # 16 was also changed to read: Which of the following might persuade you not to report or adjudicate? Stephanie agreed to make content changes and send back to Noelle for formatting. She will then send back to committee for final feedback.

Pilot Participants: Stephanie asked everyone to e-mail Jen and her with the names of volunteer faculty who are willing to take the survey and provide feedback on it before we launch it to the all UF faculty. We would like pilot survey takers to let us know if there are any additional questions we should ask, any other items to add to question components (such as 16), and the ease and flow of taking the survey.

Survey Demographics: The task force consensus was to be transparent about demographics and we therefore discussed what demographics to include. The following were identified:

Instructor level (Non tenure track, Tenured, Non tenure)

Years teaching at UF

College and possibly department (there was some concern that in a small department, those responding might lose their anonymity if combined with other variables but consensus was reached to clearly state these as optional)

Gender

Ethnicity

international status (US citizen, Resident Alien, etc).

We decided the demographic information would be at the end of the survey, and there would be an option to refuse to answer.

3. **Academic Honesty Language in Undergraduate Catalog:** Based upon a request by Dr. Mair, we discussed the undergraduate catalog statement on the honor code. Stephen and Sara agreed to review/revise the student, faculty and administration statements on responsibility. Chris agreed to look into the history of the document to see what was actually part of the honor pledge approved by students and what was filler language to make sure we aren't changing anything that would have to be voted on by the students.

4. **Faculty Focus Groups:** We discussed whether we should have focus groups before the survey goes out to see if we are missing something significant. After some time we decided that was unnecessary. We felt the likelihood of burning out the faculty was too great for the type of information we would probably get and instead chose to ask some additional questions as part of the pilot, as noted above.

At the next meeting we will begin discussing setting up the faculty focus groups.

5. **Planning Graduate/Professional Student Survey:** Stephanie said she would send out the original student survey we had worked on for revision for graduate/professional student survey

Next Meeting: November 19th, 2-3:30 pm TBA