

ACADEMIC INTEGRITY TASK FORCE
Meeting Minutes

October 25, 2011
1:30 to 3:00 pm
HPNP G 237

Present from Task Force: Sara Mock, Jen Day Shaw, Ken Gerhardt, Steve Hagen, Angela Lindner, Heidi Radunovich, Chris Loschiavo, Bernard Mair, and Stephanie Hanson (transcriber)

1. Follow up on Items from Last Meeting

- a. **Task Force Report** – Dr. Hanson indicated that she had e-mailed all task force members a draft of the detailed report yesterday and asked for edits. She indicated that, in addition to the detailed report, an executive summary will be written.
- b. **International Center and Research Module – Dr. Gerhardt**
Dr. Gerhardt reported that the International Center does not include any structured material regarding academic integrity in their orientation information to students. He also reported that there are a variety of resources on ethical behavior in research but did not locate a specific module to include in recommendations. Dr. Mair and Dr. Gerhardt indicated research ethics are being addressed via other campus efforts.

2. Discussion of Short-term and Long-Term Recommendations - Group

The majority of the meeting was spent discussing whether each recommendation should be categorized as short term or long term. The consensus of the group was to define short-term as recommendations that could be both designed/developed and implemented by the end of next year. Some components of long-term recommendations could potentially be developed within the next year but to complete and implement all components would require more than one year. Each item was then categorized as short or long-term based on consensus of the task force members present.

3. Final Steps for Completion

- a. Dr. Shaw will compile the short and long-term recommendations into their respective categories and remove or combine overlapping items based on the discussion today. She will then send a revised list to all task force members within the next day or two. Task Force Members will then rank all items within each category based on their belief in each item's relative importance (with 1 being first choice).

- b. All task force members were asked to send their edits of the detailed report to Dr. Shaw. She will incorporate the edits and then return the detailed report draft to Dr. Hanson for final edits and submission.
- c. Dr. Hanson will contact the Senate Secretary to request placement on the December meeting of the Senate to present Task Force results and recommendations.
- d. The Task Force has requested a final meeting to discuss final rankings of recommendations. Dr. Hanson will send out a meeting scheduling request for sometime next week.