

ACADEMIC INTEGRITY TASK FORCE
Meeting Minutes

March 21, 2011
9:00-10:30 am
G4101 HPNP

Present from Task Force: Paul Sindelar, Chris Loschiavo, Jen Day Shaw, Angela Lindner, Ken Gerhardt, and Stephanie Hanson (transcriber)

- 1. Update on Student Work to Consolidate Faculty Comments** – Dr. Shaw handed out a one-page grid for the quantitative data that included summative themes on important issues, training and resources. She will send everyone the students' work summarizing the qualitative section of faculty comments.

- 2. Discussion of Faculty Comments** – Multiple themes have arisen in the faculty comments although Dr. Hanson cautioned that these themes need to be considered in the context of the overall survey results (i.e. not given undue weight independently). Some of the themes discussed include:
 - a. Address misperceptions of the adjudication process
 - b. Evaluate means to streamline reporting processes
 - c. Create a culture that emphasizes academic integrity with both students and faculty
 - d. Address concerns regarding lack of administrative support for faculty who report academic misconduct
 - e. Design student educational systems (e.g. might include orientation materials that must be reviewed and passed each year, student orientation to course-specific plagiarism issues at beginning of course and right before major assignments)
 - f. Address faculty education – distance learning controls for academic honesty; proctor pools, teach faculty about course design, etc.
 - g. Is there anything we can do about inadequacy of classrooms
 - h. What is UF doing about faculty integrity

- 3. Initial Review of Student Survey Results** – Student response was lower than faculty response but still seemed representative across colleges and student levels based on initial review of distribution. The following additional breakdowns of data have been requested by committee members:
 - a. Q3 (what academic misconduct is) – by college, student level, citizenship status
 - b. Q5 (TA training) – by college
 - c. Q6 (deterrents) – by student level
 - d. Q8 (behavior frequency) – by college and student level
 - e. Q12 (proctors and Turnitin use) – by class size

- f. Q13 (cheating without realizing) – by college, student level, citizenship status
- g. Q14 (seriousness of misconduct) – by college and student level

4. Next Steps in Data Review

- a. Dr. Hanson has asked that the task force divide into two subgroups – one to more thoroughly address faculty survey results and the other to do the same for student survey results. Dr. Hanson will lead the faculty group and Dr. Shaw will lead the student group. Each group will be expected to provide a written summary of the results, specific recommendations with suggested timeframe and basic implementation details if appropriate, any best practices derived from the comments, and a list of any issues not specifically addressed by the task force but that the task force would like to bring to the attention of the provost.

Task force members are expected to complete their task by the next large group meeting to be scheduled the second or third week of May. Dr. Hanson hopes to bring the entire project to a close by the end of June, depending upon the availability of SERU data potentially impacting recommendations.

Committee members in attendance today will participate in the faculty or student group as noted.

Faculty Group: Ken Gerhardt, Paul Sindelar, Chris Loschiavo, and Stephanie Hanson

Student Group: Angela Lindner, Jen Day Shaw.

Task force members not in attendance today: please select one of the subgroups and e-mail Dr. Hanson your selection.

- b. Chris Loschiavo agreed to get comparison data for the sanction questions (Q9, Q10) (i.e. what are the actual data on the types of sanctions for 1st and 2nd offenses at UF - % of each type given in recent years). Chris will be asked to send these data electronically to all task force members.

5. Parking Lot Issues

Student Focus Groups – we will determine need for this after we have comments from student survey. Chris has suggested we conduct a focus group with international students to learn more about (a) students' level of understanding of misconduct upon arriving at UF and (2) methods they found effective in learning about cultural differences and understanding expectations for UF academic activities

Next Meeting: Drs. Hanson and Shaw will schedule their subgroups; Katie Sharp will send suggested times for the May meeting.