

# University Libraries Committee Minutes

Zoom Meeting

March 24, 2020

1:55pm-3:50pm

Members Present: Angelos Barmpoutis, Richard Hill, Jane O’Connell, Mario Poceski, Eric Potsdam, Czerne Reid, Mark Ritenour, Melody Royster, Perry Collins, Lily Pang, Judith Russell

Also Present: Lela Johnson (taking the minutes)

Members Absent: Valentina Contesse, Raminder Kaur, Christine Voigt

Meeting commenced at 1:59pm

**Minutes Approval** – Minutes were approved with changes proposed by Judy & Angelos.

**COVID19 Update** - Judy reported the libraries are closed until further notice with most employees working remotely. ILL services have been shut down until further notice. There is a process for a limited number of people coming into the libraries to act on requests for print books using digital delivery. A lot of publishers are making things freely available online, so we can send the requester a link or instructions to access those materials. If we cannot find the materials available online, the liaison librarian (or selector) can purchase the e-book for the patron’s use (and to be put into our library collection for future use). From there, if we are not able to find a reasonably priced e-book, someone will go to the shelf and get the book and scan the table of contents of the book and send to the requestor so they can let us know what they need in the book. Users are limited to three requests per day, usually no more than 30 – 50 pages per request. If they need more pages, or other materials, they can request that the next day.

Students/faculty can still use “ask a librarian” via chat, email or phone to request assistance (<https://cms.uflib.ufl.edu/ask>). We have extended hours and the number of people available to assist users during the library closures.

Jane updates that the Law Library will be closing at 5pm today until further notice and only essential personal will be allowed to come back on campus at that time. She will be working remotely.

Mark updates that using the online resources have been wonderful.

Richard asked if Judy has heard much from the students, and she reports that she has no feedback to share at this time, but does report that most of the library student workers have

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been able to work from home.

UF is waiting to hear back from the governor, the legislature, and the Board of Governors, but Judy is in frequent meetings trying to get feedback and advice on what to do next.

Richard asked if the library was still a part of the thesis/dissertation process. Judy reports that there is online submission that has been in place for many years and is working seamlessly. [Click here](#) for more information.

Mario reports that he's surprised how easy everything has been going online for teaching. He is wondering if this continues to go well, if it will change the higher education learning system.

Angelos reports that he stopped doing his online production class, but his other class has been able to go online fully with no issues.

## UFOAP Monthly Update

- Discussion: Perry reports that so far in 2020 35 applications for funding have been approved, totaling \$48,414. This leaves us with \$38,486 in the fund. Applications slowed down considerably this month, and now she believes the funding levels should last until June. Judy thinks that once people get into the rhythm of working from home things may pick back up.

Judy suggests that requesting additional funding from the Provost should be put on hold for the moment. Perry said that some deans did show interest, and she thinks working with them individually may be something that can be done. Czerne agrees with Judy and Perry's suggestion to suspend the UFOAP indefinitely. Mario and Mark agreed as well. No negative feedback was noted.

- Questions: No questions noted.
- Conclusion: In light of the COVID19 pandemic, the UFOAP will be suspended when the funds are exhausted. Perry is going to research other universities to see what they've been saying as well. Czerne praises Judy for all her hard work and forward thinking in all this.

## **UF Authors' Rights Policy Discussion**

- Discussion: Czerne suggests that we rename UF Authors' Rights Policy to Author Rights Policy. She thinks that it sounds better and it's less confusing. Judy agrees and asks how they would like to proceed with the policy at the moment. Perry suggests that we should be thinking about how Open Access will shift after all the COVID19 pandemic slows down.

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- Questions: Mark asks if there was a need to consult with UF legal counsel. Judy answers that we do have the general counsel office/staff look at and review the document(s). Perry has a contact in the general counsel's office that she communicates with regularly..
- Conclusion: Suggestion for name change is approved. This topic will be discussed further at upcoming meetings, at a slower pace. Perry thinks we should work on good examples of what it means to retain those rights, and what open access really means.

## Dean's Report

- Library Budget – Judy reported that the library did submit a request for additional funding, but she it is too early to know what the library budget will look like at this time.

## Additional Topics/More Information

- [Hathi Trust is providing expanded access to it in copyright material during the epidemic.](#)
- [Internet Archives.org \(blog post\)](#) is also providing expanded access. Perry shared this with the group via zoom chat.
- Czerne asked if there was any compiled data for online resources? Judy & Perry provided information which can be found on the library website ([click here for information](#)).

## Wrap-up

- Next meeting was scheduled for April 15, 2020. This meeting will be rescheduled due to conflict. Lela will schedule a zoom meeting for this.
- Agenda items for next meeting
  - COVID19 Update/Discussion
  - Author Rights Policy Discussion

Meeting adjourned at 2:57pm