University Curriculum Committee Meeting Minutes

JANUARY 21ST, 2020

Hans van Oostrom convened the UCC at 1:00 p.m. in the Chamber at the Reitz Union.

ATTENDING

MEMBERS

James Babanikos, Charles Baer, Joel Brendemuhl, Abdol Chini, Stephanie Hanson, Branden Pearson, Patricia Pereira, Alison Reynolds, Kelly Rice, Jennifer Setlow, Alexander Sevilla, Patricia Sohn, Joseph Spillane, Nicole Stedman, Curtis Taylor, Hans van Oostrom, and Nancy Waldron.

LIAISONS

Toby Shorey

GUESTS

Nicole Raymond, and Stacy Wallace.

WELCOME

1. Approval of minutes of December 17, 2019 meeting. Approved

2. Update from the Faculty Senate. The two majors previous approved by the UCC, Marine Sciences, were approved. One informational item of the Law School changing a department that will be voted for at the January meeting.

POLICIES

3. Combination Degrees Policy. Tim Brophy

Dr. Brophy began by clarifying that the only programs that need to be tracked are those which share credits across different levels, such as Baccalaureate/Graduate or Baccalaureate/Professional.

The terminology needs to be updated from Combined Degree to Combination Degree. A Joint Degree is one that spans over two institutions but only grants a single degree. Dual Degrees are those which UF and another institution award a student one degree from each institution and both degrees are awarded separately.

The mid-March accreditation deadline is approaching and so there is work to be done on the policy, and it is important that we document what kinds and types of combination degrees are offered at UF. The important thing to the accreditor is that we justify double-counted or shared credits. Dr. Brophy went over a spreadsheet that needs to be filled out and includes the number of shared credits, as well as the justification for shared credits. The policy outlines the way to do this justification; essentially when there are double-counted credits there must not be a lessening of either degree. Being cheaper to the students is not a valid justification for shared credits. Where there is crossover between colleges on the spreadsheet each college should list everything and confer with the other college.

It was asked if there are 12 shared credits or less if it was possible to have an overarching policy, but the accreditors want to see all double-counted credits no matter the number of credits. If a degree is awarded with fewer than the required number of credits due to shared credits, it must be accounted for on the spreadsheet. A concern was expressed by the sheer number of combination degrees that actually are awarded at UF, due to the individualized nature of combination degrees for every student.

It was suggested that when a graduate course is in place of an elective in an undergraduate program, it should be part of the policy; Dr. Brophy supported this approach and it will be taken into consideration for inclusion in the policy.

There was a discussion concerning using categorical statements instead of listing each course as mapping all of the courses would produce an inordinately long list. Dr. Brophy said that this would be acceptable on the spreadsheet with the understanding that the accreditor may make a request for additional information.

Forms for Combination Degrees are now available in the Approval system and it is important that these begin being processed to accommodate the pending mid-March accreditation review. Casey demoed the new Approval form and said that as it is still in its early stages that some tweaks may still be pending. The first few requests are expected to need extra work but should serve as templates to the rest of the work as they make their way to the UCC. After the process is established, this template will be sent out. Casey is available for assistance throughout this process.

The Combination Degree spreadsheet is due to be filled out and returned by Friday, February 21. Dr. Brophy is available for questions concerning the spreadsheet.

PROGRAMS

4. [Proposed changes to B.S in Applied Physiology and Kinesiology, effective Summer 2020.](#)

Hans van Oostrom presented. The UCC has seen pieces of this before, with the curriculum changes already being approved. Approved.

5. [Proposal to terminate Exercise Physiology Specialization from B.S in Applied Physiology and Kinesiology, effective Summer 2020.](#) Hans van Oostrom presented. See item 4, above. Approved.

6. [Proposal to terminate Fitness Wellness Specialization from B.S in Applied Physiology and Kinesiology, effective Summer 2020.](#) Hans van Oostrom presented. See item 4, above. Approved.

7. [Proposed changes to French and Francophone Foreign Languages and Literatures major, effective Summer 2020.](#) Joe Spillane presented, but the grade requirement still needs a rationalization. Conditionally approved.

8. [Proposed changes to Russian Foreign Languages and Literatures major, effective Summer 2020.](#) Joe Spillane presented but the grade requirement still needs a rationalization and further explanation is needed for questions asked before the meeting. The request also needs the Semester 8 GPA requirement removed. Conditionally approved.

9. [Proposed changes to History major, effective Summer 2020.](#) Joe Spillane presented but a number of needed items were missing from the request and it still requires catalog copy updated with tracked changes. Conditionally approved.

10. [Proposed changes to Political Science major, effective Summer 2020](#). Joe Spillane presented. The request still needs catalog copy updated with tracked changes. It was noted that Semester 8 should not include a GPA higher than 2.0 as the student will still graduate. Recycled.

11. [Proposed changes to Sustainability Studies major, effective Summer 2020.](#) Joe Spillane presented. There is a need to justify 3.0 GPA for Semester 6-8, and it was cited that this needs to be removed. Recycled.

ACADEMIC ASSESSMENT COMMITTEE

12. Notice of items from the Academic Assessment Committee (information only).

- Data Science – ALC/APP – Recycled

- Mapping with Unmanned Aerial Systems Certificate – Approved

- MS Sport Management – Recycled

- Personalized Medicine Professional Certificate for Pharmacy – Approved

- UG Certificate – Mapping with Small Unmanned Aerial Systems – Approved

- SLO change for Family Youth Community Science Major - Recycled

GRADUATE SCHOOL

13. Notice of items from the Graduate School (information only).

- New Medicine graduate certificate in Tropical Medicine (13656)

- New graduate concentration in Medical Physiology and Pharmacology for the M.S. degree with a major in Medical Sciences (14399)

- New online offering for the Doctor of Education degree with a major in Special Education

- Modification of the CALS graduate concentration in Hydrologic Sciences (14329)

- Concentration name change request from Pharmacy to Pharmaceutics (14243)

- Concentration name change request from Pharmacy to Pharmaceutics for both the thesis and non-thesis options (14653)

- Closure of the CALS graduate certificate in Wetland Sciences (14393)

- Closure of the Journalism graduate certificate in Fundraising Management (13841)

- Closure of the CLAS Ph.D. German (14467)

- Reduced the amount of credit required for the Master of Science in Entrepreneurship Degree (14294)

- Reduced the amount of credit required for the M.S. with a major in Management (14298)

CERTIFICATES

GRADUATE

14. Notice of new graduate certificates (information only).

- None

15. Notice of changes to graduate certificates (information only).

- None

UNDERGRADUATE

16. Proposed new undergraduate certificates.

- None

17. Proposed changes to undergraduate certificates.

Public Health and Health Professions

- [Speech and Hearing Sciences.](#) Effective Summer 2020. Stephanie Hanson

  The certificate hasn't been awarded in quite some time so it needs to be closed; there are no students currently in the certificate. Approved.

PROFESSIONAL

18. Proposed new professional certificates.

- None

19. Proposed changes to professional certificates.

- None

COURSES

UNDERGRADUATE

20. Proposed new undergraduate courses.

Agricultural and Life Sciences

- [MCB 4XXXL Virology Laboratory](#)—conditionally approved

- [WIS 4XXX The Ecology of Climate Change](#)—recycled

Arts

- [GRA 4XXX Graphic Design History I](#)—approved

- [GRA 4XXX Graphic Design History II](#)—approved

- [MUS 4XXX Foundations of Music Business](#)—conditionally approved

- [MUS 4XXX Strategic Music Entrepreneurship Development](#)—approved

- [MVS 1XXX Class Guitar](#)—conditionally approved

- [THE 3XXX Arts Administration](#)—conditionally approved

- [THE 4XXX Commercial Theatre Industry](#)—conditionally approved

- [THE 4XXX NY Theater Management Intensive](#)—conditionally approved

- [THE 4XXX Producing for Regional Theater](#)—conditionally approved

- [THE 4XXX Theatrical Producing: Developments & Trends 1](#)—conditionally approved

Design, Construction and Planning

- [ARC 2XXXC Integrated Building Technologies](#)—conditionally approved

- [ARC 2XXXC Integrated Building Technology 1](#)—conditionally approved

- [ARC 3XXXC Integrated Building Technology 2](#)—conditionally approved

- [ARC 3XXXC Integrated Building Technology 3](#)—conditionally approved

- [ARC 4XXXC Integrated Building Technology 4](#)—conditionally approved

Education

- [EDG 2XXX Critical Issues in Education](#)—conditionally approved

- [EEC 3XXX Introduction to Early Childhood Education](#)—conditionally approved

- [EEC 4XXX Inclusive Early Childhood Curriculum, Teaching & Assessment II](#)—conditionally approved

- [EEC 4XXX Practicum in Early Literacy](#)—conditionally approved

- [EEC 4212 Integrated Social Studies, Humanities and the Arts in Early Childhood Education](#)—conditionally approved

- [EEC 4945 Internship in Early Childhood Education](#)—conditionally approved

- [SPS 3XXX Psychology in the Schools](#)—conditionally approved

Journalism and Communications

- [ADV 3XXX Cross Media Selling](#) —approved

- [ADV 3XXX Digital Media Sales](#) —approved

- [ADV 3XXX STEM Research and Application](#) —conditionally approved

- [PUR 4XXX Crisis Communications](#) —conditionally approved

- [PUR 4XXX Internal Communications](#) —recycled

- [PUR 4XXX Political Communication](#) —recycled

Liberal Arts and Sciences

- [EAB 4XXX Organizational Behavioral Management](#) —approved

- [LIN 2XXX Languages of the World](#) —conditionally approved

21. Proposed changes to undergraduate courses.

Agriculture and Life Sciences

- [ORH 3815C Florida Native Landscaping](#) —approved

Arts

- [DIG 3713 Game Design Practices](#) —approved

- [DIG 3873 Theory of Digital Media Protocols](#) —approved

- [DIG 3878 Applied Digital Media Protocols](#) —approved

- [DIG 4257C Game Design and Production](#) —approved

- [DIG 4715C Game Development](#) —approved

Education

- [EEC 3213 Language and Literacy Development in Early Childhood](#) —conditionally approved

- [EEC 3404 Families, Diversity and Multicultural Considerations in Early Childhood](#) —conditionally approved

- [EEC 3421 Teaching Math and Science in Early Childhood](#) —conditionally approved

- [EEC 4252 Early Childhood Curriculum and Management](#) —conditionally approved

- [EEC 4712 Social Competence in Early Childhood](#) —conditionally approved

Journalism and Communications

- [PUR 4905L Individual Problems](#) —recycled

- [PUR 4912L Public Relations Undergraduate Research](#) —conditionally approved

- [PUR 4410C Public Relations Writing](#) —approved

Liberal Arts and Sciences

- [ANT 3302 Sex Roles Cross Culturally](#) —approved

- [SPA 4004 Language Development](#) —approved

PROFESSIONAL

22. Proposed new professional courses.

Public Health and Health Professions

- [OTH 6XXXC Early Childhood Therapy Services](#) —approved

23. Proposed changes to professional courses.

- None

JOINT

24. Proposed new joint courses.

Agricultural and Life Sciences

- [ENY 4XXX Molecular Biology of Insects and Nematodes](#) —approved

- [MCB 4XXX Antimicrobial Resistance (AMR)](#) —recycled

- [MCB 4XXXL Antimicrobial Resistance (AMR)](#) —recycled

25. Proposed changes to joint courses.

- None

5000-LEVEL

26. Proposed new 5000 level courses.

- None

27. Proposed changes to 5000 level courses.

- None

GRADUATE

28. Notice of new graduate courses (information only).

Agricultural and Life Science

- ENY 6XXX Apiculture I (14307)

- ENY 6XXX Apiculture II (14129)

- ENY 6XXX Insect Pest and Vector Management (14274)

- HOS 6XXX Root and Rhizosphere Ecology (13683)

- VME 6XXX Seminars in Veterinary Anesthesia and Analgesia (12821)

- WIS 6XXX U.S. Wildlife Law, Policy, & Ethics (12888)

Liberal Arts and Sciences

- REL 6XXX Religion and Fieldwork (10524)

Public Health and Health Professions

- PHC 6XXX Emerging Infectious Diseases in One Health (13910)

- PHC 6XXX Environmental Toxicology Applications in Public Health (13871)

Veterinary Medicine

- VME 6XXXC Small Animal Orthopedic Minimally Invasive Surgery (13847)

29. Notice of changes to graduate courses (information only).

- None

Meeting adjourned at 2:08 p.m.

ADDENDUM
Notes Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[January 21, 2020]

PROGRAM RECOMMENDATIONS

3. **Proposed changes to Common Course Prerequisites for B.S in Applied Physiology and Kinesiology**, effective Summer 2020. **[~~CA~~][A]**
   - https://secure.aa.ufl.edu/Approval/reports/14424
   - **Summary: After previous request to eliminate two specializations, this follow up request is to modify the common prerequisite manual.**
   - **Comments:**
     - ~~It appears that a CIP code is missing from the Application to Modify Currently Approved Common Prerequisites. Please see the fifth line of the form.~~ **[Updated 1/16/19]**
     - **Will pre-health students be in a position to incur excess hours under this new plan?**

4. **Proposal to terminate Exercise Physiology Specialization from B.S in Applied Physiology and Kinesiology**, effective Summer 2020. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14425
   - **Summary:**
     - **Follow up to previous proposal**
   - **Comments:**
     - **None**

5. **Proposal to terminate Fitness Wellness Specialization from B.S in Applied Physiology and Kinesiology**, effective Summer 2020. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14559
   - **Summary:**
     - **Follow up to previous proposal.**
   - **Comments:**
     - **None**

6. **Proposed changes to French and Francophone Foreign Languages and Literatures Universal Tracking**, effective Summer 2020. **[CA]**
   - https://secure.aa.ufl.edu/Approval/reports/12579

- **Summary:**
  - **Changes Semester 1-5 tracking requirements**
  - Semesters 2-5: minimum grade of C in specified courses, critical-tracking GPA of 2.5, moving FRE courses to earlier in the curriculum
  - Semesters 6-7: minimum grade of C in specified courses, critical-tracking GPA of 2.5
- **Comments:**
  - **Please justify the inclusion of minimum grade of C in specified courses and critical tracking GPA. All that is included in the rationale is why the courses are shifted to earlier semesters.**
  - **What are the impacts on students as a result of increased grade and critical-tracking GPA requirements?**
  - **Will current students remain in tracking requirements of their catalog year?**

7. **Proposed changes to Russian Foreign Languages and Literatures Universal Tracking**, effective Spring 2020. **[CA]**
   - https://secure.aa.ufl.edu/Approval/reports/13036
   - **Summary:**
     - **Requesting C or better requirement in RUS1130 in Semester 1**
     - **2.5 critical-tracking GPA required in semesters 2-8.**
   - **Comments:**
     - **Please revise the rationale and impacts to provide a detailed response.**
     - **Please edit and revise the Assessment Data Review and Academic Learning Compact sections of the approval form to more appropriate responses.**
     - **Changed Semester 1-5 requirements. Because of the Semester 1-5 changes and the critical tracking gpa requirements in Sem 6-8, this needs a vote.**

8. **Proposed changes to History Universal Tracking semesters 6-8**, effective Spring 2020. **[R]**
   - https://secure.aa.ufl.edu/Approval/reports/12554
   - **Summary:**
     - **Identifying Critical Tracking and adding 2. GPA to semesters 6-8.**
   - **Comments:**
     - **Please upload catalog copy. Please double check semester credit totals. [Waiting on catalog copy]**

9. **Proposed changes to Political Science Universal Tracking**, effective Spring 2020. **[R]**
   - https://secure.aa.ufl.edu/Approval/reports/13051
   - **Summary:**

- **C or better requirement in RUS1130 in Semester 1 and 2.5 critical-tracking GPA required in semesters 2-8.**
- **Comments:**
  - **Please upload current catalog copy for both model semester plan and critical tracking.**
  - **C or better requirement in RUS1130 in Semester 1 and 2.5 critical-tracking GPA required in semesters 2-8.**

10. **Proposed changes to Sustainability Studies Universal Tracking**, effective Spring 2020. **[R]**
   - https://secure.aa.ufl.edu/Approval/reports/12466
   - **Summary:**
     - **Specifying courses in semesters 6-8.**
     - **Requiring a UF GPA of 3.0 for semesters 6-8.**
   - **Comments:**
     - **Please provide the curricular rationale for this change. The rationale provided is unacceptable.**
     - **Please provide the potential impacts on students as a result of these changes. Can possibly capture performance of students in the past years to see how many would have not met the new GPA standard and report those percentages.**
     - **Please upload modified catalog copy with request. [Submitter has responded. Waiting on upload of catalog copy for critical tracking and model semester plan. 1/12/2]**

16. **Proposed Changes to Undergraduate Certificates**

   Speech and Hearing Sciences Certificate **[A]**

   - https://secure.aa.ufl.edu/Approval/reports/14465
   - Comments:
     - None

COURSE RECOMMENDATIONS

19. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
GRA 4XXX – Graphic Design History I	MCB 4XXXL – Virology Laboratory	WIS 4XXX – The Ecology of Climate Change
GRA 4XXX – Graphic Design History II	MUS 4XXX – Foundations of Music Business	MVS 1XXX – Class Guitar
MUS 4XXX – Strategic Music Entrepreneurship Development	THE 3XXX – Arts Administration	
ADV 3XXX – Cross Media Selling	THE 4XXX – Theatrical Producing: Developments & Trends1	
ADV 3XXX – Digital Media Sales	THE 4XXXC – NY Theater Management Intensive:	
EAB 4XXX – Organizational Behavioral Management	THE 4XXX – Producing for Regional Theater	
	THE 4XXX – Commercial Theatre Industry	
	ARC 2XXXC – Integrated Building Technologies	
	ARC 2XXXC – Integrated Building Technology 1	
	ARC 3XXXC – Integrated Building Technology 2	
	ARC 3XXXC – Integrated Building Technology 3	
	ARC 4XXXC – Integrated Building Technology 4	
	EDG 2XXX – Critical Issues in Education	
	EEC 3XXX – Introduction to Early Childhood Education	
	EEC 4945 – Internship in Early Childhood Education	
	EEC 4XXX – Practicum in Early Literacy	
	EEC 4XXX – Inclusive Early Childhood Curriculum, Teaching & Assessment II	
	EEC 4212 – Integrated Social Studies, Humanities and the Arts in Early Childhood Education	
	SPS 3XXX – Psychology in the Schools	
	ADV 3XXX – STEM Research and Application	
	PUR 4XXX – Political Communication	
	PUR 4XXX – Internal Communications	
	PUR 4XXXC – Crisis Communications	
	LIN 2XXX – Languages of the World	

Agricultural and Life Sciences

A. MCB 4XXXL – Virology Laboratory: **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/13519
- Comments:
  - ~~Please revise course description; "laboratory course covering basic virology assays used to generate, propagate and enumerate viruses using cell culture and molecular methods."~~ [Updated, 1/15/19]
  - Where will this course fit into the curriculum? IS this meant to be an elective lab course?
  - How will students with excused absences make up the missed material?

B. WIS 4XXX – The Ecology of Climate Change: **[R]**
   - https://secure.aa.ufl.edu/Approval/reports/14338
   - Comments:
     - UCC will need to discuss consults/title.
     - Listed as intermediate course, yet requesting 4000 level, please provide justification for advanced level requested.
     - The rationale and placement in curriculum are not explained on the approval form. Will this be a required or elective course? Where will this fall into the semester plan for students? What majors are targeted?
     - In the "Missed Quizzes" section of the syllabus: "Depending on the circumstance, students may be required to take a cumulative, written assignment at the end of the semester to make up for a missed semester quiz." Doing so would violate UF's make-up policy. Students with excused absences should not be penalized in any way.
     - Documentation is not required by any student missing class or assignment because of religious purposes.

Arts

C. GRA 4XXX – Graphic Design History I: **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14341
   - Comments:
     - Documentation need not be required for students missing class because of religious observance.

D. GRA 4XXX – Graphic Design History II: **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14342
   - Comments:
     - None

E. MUS 4XXX – Foundations of Music Business: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14471
- Comments:
  - The instructor is encouraged to inform WCOB of these courses. Because of the specific focus on the music industry, no external consultation is needed, however.
  - Will these courses lead to a specialization, certificate, or minor? Where do they fit into the current curriculum of music majors?
  - Documentation is not required from students who miss class or an assignment because of religious observance.

F. MUS 4XXX – Strategic Music Entrepreneurship Development: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14468
- Comments:
  - None

G. MVS 1XXX – Class Guitar: **[R]**
- https://secure.aa.ufl.edu/Approval/reports/14359
- Comments:
  - Other than credit hours how does the content course differ from MVS 1416 – Guitar (2 credits)?
  - Please correct effective date to "earliest available".
  - Please list Office hours in the syllabus.

H. THE 3XXX – Arts Administration: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14435
- Comments:
  - Course is listed as advanced, please explain why this course is 3000 level instead of 4000 level.

I. THE 4XXX – Theatrical Producing: Developments & Trends1: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14442
- Comments:
  - Prereq must also be approved (THE 3XXX – Arts Administration)
  - ~~Must change effective date from Spring 2020~~ [Updated, 1/14/20]

J. THE 4XXXC – NY Theater Management Intensive: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14440
- Comments:
  - Prereq must also be approved (THE 3XXX – Arts Administration)

K. THE 4XXX – Producing for Regional Theater: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14441
- Comments:
  - Prereq must also be approved (THE 3XXX – Arts Administration)

L. THE 4XXX – Commercial Theatre Industry: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14436
- Comments:
  - Prereq must also be approved (THE 3XXX – Arts Administration)

Design, Construction and Planning

M. ARC 2XXXC – Integrated Building Technologies: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14550
- Comments:
  - The grading scheme section states that to pass the course students must earn at least a 60% in each module. The Materials/Methods Module is weighted 40%, and the Digital Media Module, 60%. If adhering to the previous statement, a student earning a 55 in the first module and a 95 in the second would earn a 79 total if applying the weightings. Because the student earned less than 60% in the first module, does the instructor intend to circumvent the weightings schema and automatically fail the student in the course?
  - If the student earns less than 60% in the first module, will the instructor advise the student to drop the course after week 5 since the student has no chance of passing the course?
  - Please reconsider the 60%/module requirement.
  - **The same general comment applies to all of the ARC courses on the agenda.** Policy may place the students in double-jeopardy and does not allow the student to improve over the semester. Encourage establishing a remediation plan for the students who do not earn at least 60% in each module, or something similar to this approach

- ~~Will replacement of ARC 2180 with this newly proposed course have any impact on current students?~~ [No. The implementation plan for this new course sequence will be phased in with the incoming 2020 class. The school will continue to offer existing coursework, such as ARC2180 to currently enrolled students until the 2020 freshman class has moved into their second year of coursework. At this point, the multi-course curriculum would begin. There may be some need for overlaps and/or teaching overloads as the curriculum is shifted to this new delivery model and the School of Architecture faculty have agreed to this shift and will make necessary accommodations during this transition. 1/13/20]
- ~~Syllabus p. 2 says attendance at Lectures is "expected". Does that mean "required"? P. 4 of the syllabus says attendance for all lectures, labs, and/or workshops is mandatory.~~ [The sentence in question was struck from the syllabus. All attendance questions for the course are now addressed in the "Attendance" portion of the syllabus]
- ~~How many lab assignments are there in the MM module? If there is more than one of any one type of assignment, that should be specified in the syllabus. A general idea of scheduling of due dates for the assignments would be helpful too~~. [The "Summary Breakdown for Course" segment of the syllabus has been revised to include three MM lab assignments, each at 25% of the module grade (the lab assignments were previously noted as 75% of the module grade). These three assignments would align with the topics is noted in the Course Schedule (the lab assignment title and the topic are connected).]
- ~~Syllabus is unclear, is there no reading for the course after Week 5?~~ [This is correct. The Digital Media portion of the class needs to be flexible to adapt to the ongoing evolution of digital technologies in the design fields. More so, the lab assignments focus on hands-on learning, with lecture and tutorials supplementing beyond what could be achieved with assigned readings.]
- ~~How will chronic unexcused tardy arrivals impact the grade? Syllabus does not specify.~~ [The Attendance portion of the syllabus was revised to include a clarifying statement about tardiness, as follows: "Tardiness of more than 20 minutes to any lab/lecture will be counted as an unexcused absence."]
- ~~Attendance policy should clarify attendance is required unless absence/tardy meets UF policy criteria for excused absence/late arrival.~~ [Mandatory attendance is noted in the syllabus, with revised elements to reflect unclear rules regarding tardy arrivals.]
- ~~Missing/late work section of the syllabus should cite to Attendance section of the syllabus, not Shared Policies section in the syllabus.~~ [Revised]
- ~~Why is DM Module divided into 2 tables on pages 2-3 of the syllabus? This could be confusing to students, as it appears this is a single module in the course.~~
  ~~"If an assessment is missing or late due to an excused absence (see Shared Policies section of syllabus), it needs to be completed in a timely manner."~~

~~There is no link/discussion in the shared policies section. Please include~~.[The DM Module schedule/table has been revised as noted. All DM content is now presented in a single table, for the sake of clarity.

The question regarding missing/late work has been revised and now references the Attendance portion of the syllabus.]

N. ARC 2XXXC – Integrated Building Technology 1: **[~~R~~][CA]**

- https://secure.aa.ufl.edu/Approval/reports/14551
- Comments:
  - ~~Is correct syllabus submitted with request? Course titles differ.~~ [The correct syllabus for ARC2XXXC Integrated Building Technology 1 has been loaded as part of the course request, replacing the previous syllabus.1/13/20]
  - ~~Will replacement of ARC 2461 with this newly proposed course have any impact on current students?~~ [No. The implementation plan for this new course sequence will be phased in with the incoming 2020 class. The school will continue to offer existing coursework, such as ARC2180 to currently enrolled students until the 2020 freshman class has moved into their second year of coursework. At this point, the multi-course curriculum would begin. There may be some need for overlaps and/or teaching overloads as the curriculum is shifted to this new delivery model and the School of Architecture faculty have agreed to this shift and will make necessary accommodations during this transition]
  - ~~How many lab assignments are there in the MM module? How many Project Assignments in ET Module? If there is more than one of any one type of assignment, that should be specified in the syllabus.~~ [The "Summary Breakdown for Course" segment of the syllabus has been revised to include three MM lab assignments, each at 25% of the module grade (the lab assignments were previously noted as 75% of the module grade). Similarly, the ET module includes three lab assignments, each at 20% of the module grade. In both cases, these there assignments would align with the topics is noted in the Course Schedule (the lab assignment title and the topic are connected).]
  - ~~"If an assessment is missing or late due to an excused absence (see Shared Policies section of syllabus), it needs to be completed in a timely manner." There is no link/discussion in the shared policies section. Please include.~~ [The question regarding missing/late work has been revised and now references the Attendance portion of the syllabus. The Attendance portion has also been revised to include a statement clarifying the policy for tardy arrival.]

O. ARC 3XXXC – Integrated Building Technology 2: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14552
- Comments:
  - ~~Will replacement of ARC 3505 and ARC 3610 with this newly proposed 6-credit course have any impact on current students?~~ [No. The implementation plan for this new course sequence will be phased in with the incoming 2020 class. The school will continue to offer existing coursework, such as ARC2180 to currently enrolled students until the 2020 freshman class has moved into their second year of coursework. At this point, the multi-course curriculum would begin. There may be some need for overlaps and/or teaching overloads as the curriculum is shifted to this new delivery model and the School of Architecture faculty have agreed to this shift and will make necessary accommodations during this transition. 1/13/20]
  - ~~Is there no reading for the DM Module?~~ [No]
  - ~~How will tardy arrivals impact a student's grade?~~ [The Attendance portion of the syllabus has been revised to better reflect the attendance/tardy arrival policy
  - Attendance policy should clarify attendance is required unless absence/tardy meets UF policy criteria for excused absence/late arrival.]
  - ~~"If an assessment is missing or late due to an excused absence (see Shared Policies section of syllabus), it needs to be completed in a timely manner."~~
  - ~~There is no link/discussion in the shared policies section. Please include.~~
  - ~~A general idea of scheduling of due dates for the assignments would be helpful.~~ [The syllabus has been revised to include a statement about topic-specific assignments/direct coursework corresponding with specific module topics.]

P. ARC 3XXXC – Integrated Building Technology 3: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14553
- Comments:
  - ~~Will replacement of ARC 3463 and ARC 3181 with this newly proposed 6-credit course have any impact on current students?~~ [No. The implementation plan for this new course sequence will be phased in with the incoming 2020 class. The school will continue to offer existing coursework, such as ARC2180 to currently enrolled students until the 2020 freshman class has moved into their second year of coursework. At this point, the multi-course curriculum would begin. There may be some need for overlaps and/or teaching overloads as the curriculum is shifted to this new delivery model and the School of Architecture faculty have agreed to this shift and will make necessary accommodations during this transition. 1/13/20]

- Is there no reading for the DM Module? [No]
- "If an assessment is missing or late due to an excused absence (see Shared Policies section of syllabus), it needs to be completed in a timely manner." [The question regarding missing/late work has been revised and now references the Attendance portion of the syllabus.]
- There is no link/discussion in the shared policies section. Please include.
- Attendance policy should clarify attendance is required unless absence/tardy meets UF policy criteria for excused absence/late arrival. How will tardy arrivals impact a student's grade? [The question regarding missing/late work has been revised and now references the Attendance portion of the syllabus. The Attendance portion has also been revised to include a statement clarifying the policy for tardy arrival.]
- A general idea of scheduling of due dates for the assignments would be helpful. [The syllabus has been revised to include a statement about topic-specific assignments/direct coursework corresponding with specific module topics.]

Q. ARC 4XXXC – Integrated Building Technology 4: [R][CA]
- https://secure.aa.ufl.edu/Approval/reports/14554
- Comments:
  - Will a follow up curriculum change request be submitted including these ARC course change requests? [The corresponding curriculum change request has been submitted (please refer to report #14566). 1/13/20]
  - Will replacement of ARC 4620 with this newly proposed course have any impact on current students? [No. The implementation plan for this new course sequence will be phased in with the incoming 2020 class. The school will continue to offer existing coursework, such as ARC2180 to currently enrolled students until the 2020 freshman class has moved into their second year of coursework. At this point, the multi-course curriculum would begin. There may be some need for overlaps and/or teaching overloads as the curriculum is shifted to this new delivery model and the School of Architecture faculty have agreed to this shift and will make necessary accommodations during this transition]
  - "If an assessment is missing or late due to an excused absence (see Shared Policies section of syllabus), it needs to be completed in a timely manner." [The question regarding missing/late work has been revised and now references the Attendance portion of the syllabus.]
  - There is no link/discussion in the shared policies section. Please include.
  - Attendance policy should clarify attendance is required unless absence/tardy meets UF policy criteria for excused absence/late arrival.
  - How will tardy arrivals impact a student's grade? [The question regarding missing/late work has been revised and now references the Attendance portion

of the syllabus. The Attendance portion has also been revised to include a statement clarifying the policy for tardy arrival.]

- ~~A general idea of scheduling of due dates for the assignments would be helpful.~~ [The syllabus has been revised to include a statement about topic-specific assignments/direct coursework corresponding with specific module topics.]

Education

E. EDG 2XXX – Critical Issues in Education: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14125
- Comments:
  - ~~Please upload letter of support from UF online for this course to become permanent.~~ [UF Online has agreed to provide a letter of support for the course # change (email communication with Jerry Ross, COO UF Online 1/14/20). The letter will be uploaded into AAS. Email, 1/15/20]
    - Waiting on letter to be uploaded.

F. EEC 3XXX – Introduction to Early Childhood Education: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14279
- Comments:
  - "The remainder of the attendance/preparedness/participation grade is qualitative and is determined through observation of your in-class participation."
    - What are the standards for assessing in-class participation?
    - [Based on discussion among program faculty, this statement will be revised in course syllabi. Attendance will be mandatory (within guidelines of the university attendance and make-up policy) and there will be an expectation that students come to class prepared to participate. Participation will be considered based on the completion of class activities that require physical presence in class. Syllabus will now reflect: 'Attendance/Participation' rather than 'Attendance/Preparedness/Participation' as a category for grading and will be evaluated by attendance and completion of in-class activities to receive designated points as indicated on the syllabus. Email 1/15/20]
  - ~~How will alertness be assessed? What is thoughtful, prepared participation?~~ [Assessing in class participation will be through student completion of in class activities will occur each class period.]
  - ~~Prerequisites: "Students admitted to the early childhood education program". This will need to be clarified for the registrar.~~ [After consultation with the Office of the Registrar, the wording for course prerequisites will be changed to, "Early Childhood Education majors only. Junior and Senior Status.]

- At which point are students admitted? Junior level? It is not clear from the program's website. [All students are admitted at the Junior level. Admission to all teacher preparation programs is handled through EduGator Central – the Academic & Student Services office in the College of Education. The program website reflects the current UEC Program, not the proposed program of which this course will be included.]
- What does "integrated" mean in this case? Course description also notes "integrated curriculum". [Within Education, an integrated curriculum is described as one that connects different areas of study by cutting across subject-matter lines and emphasizing unifying concepts. Integration focuses on making connections for students, allowing them to engage in relevant, meaningful activities that can be connected to real life. In this case, it refers to the various aspects of early childhood education – age ranges, educational agencies, developmental domains, and theoretical frameworks.]
- "If you are absent once, the absence will not count against your grade. Subsequent absences are considered unexcused and will result in deduction of 20 points from your APPP grade." [A program attendance policy will be adopted and included in all course syllabi. It will be revised from what was written in the original course submission to read: The BAE in Early Childhood Education is a professional teacher preparation program that is designed to support and guides students to acquire habits and skills that will facilitate their successful entry into the field of education. The attendance policy adopted for this course supports these goals. Each student is expected to attend all class sessions, complete reading assignments in advance, and be prepared to participate in class through thoughtful reflection and contribution to class discussion, alert behavior, and respectful interactions. Participation will include activities that will require physical presence in class to complete for credit. Absences should only occur for UF acceptable reasons as is specified in the UF undergraduate catalog. Documentation of absences due to medical issues is required, e.g. a note from a medical provider. Requirements for class attendance and make-up exams, assignments, and other work in this course is consistent with university policies that can be found at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx]
- Please be sure to include a statement regarding excused absences not being penalized. [This is now addressed through the revised course/program attendance policy included above]
- [Updates to policies and descriptions need to be included in form/syllabus in the approval system. -CG]

G. EEC 4945 – Internship in Early Childhood Education: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14287
- Comments:

- Can the instructor explain how a 1-, 2-, and 3-credit hour internship will differ?
- Make sure the contact hours listed reflect the variable nature of the credit. 1 Credit Hour = X Contact Hours. 2 Credit Hours = Y Contact Hours. 3 Credit Hours = Z Contact Hours.
- What are the criteria for receiving a "Satisfactory" on the assignments? [Students must complete each assignment as per specific guidelines that will be distributed in class. Completion of each assignment must show demonstration of all assignment criterion in order to receive "Satisfactory." If they do not meet all assignment criterion, students are supported by their University Supervisor with feedback in order to demonstrate meeting competencies in the internship. The syllabus provides details about the evaluation criteria for a Satisfactory overall grade in the course and internship email, 1/15/20]
- How will credits be determined? [Credit hours are specified for students in the ECE program of study to meet graduation and profession certification requirements.]
- What is the difference in effort between credits offerings for variable credit?
  - Variable credit per semester of 3-12, yet the description says students will take a 3 credit option then a 6 credit option. This needs to be clarified. "In the BAE ECE program of study, one credit of internship is equivalent to one hour of university-based supervision and three hours in the field. Students will complete 3 credits the first semester taking internship. The second semester students take 6 credits of internship. [The variable credit request will be revised to align with the program requirements. It will be changed to Variable credit per semester 3 to 6, Total repeatable credit allowed 12.]
  - [Updates need to be made to request in system. -CG]

H. EEC 4XXX – Practicum in Early Literacy: **[CA]**
   - https://secure.aa.ufl.edu/Approval/reports/14367
   - Comments:
     - Prerequisites: "Students admitted to the early childhood education program". This will need to be clarified for the registrar. [After consultation with the Office of the Registrar, the wording for course prerequisites will be changed to, "Early Childhood Education majors only. Junior and Senior Status." Email, 1/15/20]
     - At which point are students admitted? Junior level? It is not clear from the program's website. [All students are admitted at the Junior level. Admission to all teacher preparation programs is handled through EduGator Central – the Academic & Student Services office in the College of Education. The

program website reflects the current UEC Program, not the proposed program of which this course will be included.]
- ▪ [Updates need to be made to request in system. -CG]

I. EEC 4XXX – Inclusive Early Childhood Curriculum, Teaching & Assessment II: [R̶][CA]
  - https://secure.aa.ufl.edu/Approval/reports/14286
  - Comments:
    - ▪ "The remainder of the attendance/preparedness/participation grade is qualitative and is determined through observation of your in-class participation." [Based on discussion among program faculty, this statement will be revised in course syllabi. Attendance will be mandatory (within guidelines of the university attendance and make-up policy) and there will be an expectation that students come to class prepared to participate. Participation will be considered based on the completion of class activities that require physical presence in class. Syllabus will now reflect: 'Attendance/Participation' rather than' Attendance/Preparedness/Participation' as a category for grading and will be evaluated by attendance and completion of in-class activities to receive designated points as indicated on the syllabus. Email, 1/15/2020]
    - ▪ What are the standards for assessing in-class participation? [In-class participation is comprised of student completion of activities in class that we will do together based on readings and content.]
    - ▪ How will alertness be assessed? What is thoughtful, prepared participation?
      - ▪ "If you are absent once, the absence will not count against your grade. Subsequent absences are considered unexcused and will result in deduction of 20 points from your APPP grade." [As described above, this will be taken out as an "assessed" category, but rather an expectation as being prepared for class in the attendance policy below. It will not be associated with evaluation and will be reflected as such in the revised syllabus]
    - ▪ Please be sure to include a statement regarding excused absences not being penalized. [A program attendance policy will be adopted and included in all course syllabi. It will be revised from what was written in the original course submission to read: The BAE in Early Childhood Education is a professional teacher preparation program that is designed to support and guides students to acquire habits and skills that will facilitate their successful entry into the field of education. The attendance policy adopted for this course supports these goals. Each student is expected to attend all class sessions, complete reading assignments in advance, and be prepared to participate in class through thoughtful reflection and contribution to class discussion, alert behavior, and

respectful interactions. Participation will include activities that will require physical presence in class to complete for credit. Absences should only occur for UF acceptable reasons as is specified in the UF undergraduate catalog. Documentation of absences due to medical issues is required, e.g. a note from a medical provider. Requirements for class attendance and make-up exams, assignments, and other work in this course is consistent with university policies that can be found at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx]
  - [Updates need to be made to request in system. -CG]

J. EEC 4212 – Integrated Social Studies, Humanities and the Arts in Early Childhood Education: [R][CA]
  - https://secure.aa.ufl.edu/Approval/reports/14280
  - Comments:
    - "The remainder of the attendance/preparedness/participation grade is qualitative and is determined through observation of your in-class participation." What are the standards for assessing in-class participation? How will alertness be assessed? What is thoughtful, prepared participation? [Based on discussion among program faculty, this statement will be revised in course syllabi. Attendance will be mandatory (within guidelines of the university attendance and make-up policy) and there will be an expectation that students come to class prepared to participate. Participation will be considered based on the completion of class activities that require physical presence in class. Syllabus will now reflect: 'Attendance/Participation' rather than 'Attendance/Preparedness/Participation' as a category for grading and will be evaluated by attendance and completion of in-class activities to receive designated points as indicated on the syllabus. Email, 1/15/20]
    - Prerequisites: "Students admitted to the early childhood education program". This will need to be clarified for the registrar. [After consultation with the Office of the Registrar, the wording for course prerequisites will be changed to, "Early Childhood Education majors only. Junior and Senior Status."]
    - At which point are students admitted? Junior level? It is not clear from the program's website. [All students are admitted at the Junior level. Admission to all teacher preparation programs is handled through EduGator Central – the Academic & Student Services office in the College of Education. The program website reflects the current UEC Program, not the proposed program of which this course will be included]
    - What does "integrated" mean in this case? Course description also notes "integrated curriculum". [Within Education, an integrated curriculum is described as one that connects different areas of study by cutting across subject-matter lines and emphasizing unifying concepts. Integration focuses on making connections for students, allowing them to engage in relevant,

meaningful activities that can be connected to real life. In this case, it refers to the various aspects of early childhood education – age ranges, educational agencies, developmental domains, and theoretical frameworks.]

- "If you are absent once, the absence will not count against your grade. Subsequent absences are considered unexcused and will result in deduction of 20 points from your APPP grade."
  - Please be sure to include a statement regarding excused absences not being penalized. [. A program attendance policy will be adopted and included in all course syllabi. It will be revised from what was written in the original course submission to read: The BAE in Early Childhood Education is a professional teacher preparation program that is designed to support and guides students to acquire habits and skills that will facilitate their successful entry into the field of education. The attendance policy adopted for this course supports these goals. Each student is expected to attend all class sessions, complete reading assignments in advance, and be prepared to participate in class through thoughtful reflection and contribution to class discussion, alert behavior, and respectful interactions. Participation will include activities that will require physical presence in class to complete for credit. Absences should only occur for UF acceptable reasons as is specified in the UF undergraduate catalog. Documentation of absences due to medical issues is required, e.g. a note from a medical provider. Requirements for class attendance and make-up exams, assignments, and other work in this course is consistent with university policies that can be found at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx]

K. SPS 3XXX – Psychology in the Schools [R][CA]
  - https://secure.aa.ufl.edu/Approval/reports/14299
  - Comments:
    - The registrar will require specific prefixes for preferred courses in order to code this request properly [The SPS course prefix is currently used at UF for graduate courses and there are undergraduate courses with the same prefix included in the SCNS. We prefer to use SPS but if that is not possible then we will select another prefix code used in undergraduate education courses in the same Dept/School – either EDG or EEX.]
      - [This question was in regards to prerequisites, believe that will be/has been answered. Updates need to be made to request in system. -CG]

Journalism and Communications

Y. ADV 3XXX – Cross Media Selling: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14490
- Comments:
    - ~~Why are there 5 contact hours for a 3 credit hour non-lab course?~~ [Updated 1/14/20]
    - ~~Week 16 (or final week of semester) is reserved for final exams by UF policy.~~ [Updated]
    - ~~Course description needs rewriting.~~ [The new one reads: In today's media environment, salespeople do not sell in a single medium (i.e. newspapers, TV) but seek to solve client problems using a variety of media platforms. Therefore, understanding how to sell different media and to describe their strengths and weaknesses and their sometimes unique metrics of performance and value is critical. This course will teach you how to confidently offer client-centered solutions across all important media platforms including traditional (e.g., magazine, TV, radio) and non-traditional platforms (e.g., social media, in-game advertising, etc.).]
    - ~~Course objectives are not performative.~~ [Updated]
    - ~~Late and make-up policy in attached syllabus is not exactly aligned with UF policy. However, "yes" was selected in form, please correct attendance policy for course to be in compliance.~~
    - ~~Course evaluation link and language in syllabus need updating.~~

Z. ADV 3XXX – Digital Media Sales: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14491
- Comments:
    - ~~Why are there 5 contact hours for a 3 credit hour non-lab course?~~ [Updated 1/14/20]
    - ~~Week 16 (or final week of semester) is reserved for final exams by UF policy.~~ [Updated]
    - ~~Late and make-up policy in attached syllabus is not exactly aligned with UF policy. However, "yes" was selected in form, please correct attendance policy for course to be in compliance.~~

AA.   ADV 3XXX – STEM Research and Application: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14396
- Comments:
    - Using "STEM" in the title is misleading and very broad. More appropriate might be "Health Communication Research and Application."

BB.   PUR 4XXX –
Political Communication: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14520
- Comments:
  - What is the intended placement for this course? Is it elective or will it be required? If elective, will it be included in a list of electives for the PUR major?

CC.   PUR 4XXX –
Internal Communications: **[R̶][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14516
- Comments:
  - What is the intended placement for this course? Is it elective or will it be required? If elective, will it be included in a list of electives for the PUR major?
  - ~~Please upload a letter of support from UF Online indicating their awareness of the desire for this course to be part of UFO.~~ [Uploaded, 1/14/20]
  - ~~Final exams may only be administered during final exam week "comprehensive exam on November 14"~~ [Updated]
    - ~~Please include statement regarding allowances for excused absences:~~ [The following statement was added to syllabus on pg. 3: "Each student is allowed two unexcused absences for the semester. Your final grade may be lowered by one letter grade (e.g., B- to C-) for each unexcused absence beyond two. An excused absence is one supported by documentation (e.g., from UF or a doctor's office) or specially approved by the professor prior to the absence."]
  - ~~"Late assignments will receive an automatic grade reduction of 10 points every 24 hours (or portion thereof) beyond the time they are due. So, if it's an hour late, it's a reduction of 10 points."~~ [Revised to "Any assignments turned in late (except for excused late submissions) will be assessed penalty points per calendar day. Late assignments will receive an automatic grade reduction of 10 points every 24 hours (or portion thereof) beyond the time they are due. So, if it's an hour late, it's a reduction of 10 points.]

DD.   PUR 4XXXC –
Crisis Communications: **[R̶][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14515
- Comments:

- What is the intended placement for this course? Is it elective or will it be required? If elective, will it be included in a list of electives for the PUR major?
- ~~Attendance/Makeup policy for course in not in alignment with UF policy. Students may not be able to contact instructors 'in advance' of an emergency. Please include statement regarding excused absences being acceptable.~~
- ~~"You are responsible for notifying the professor in advance of the cause of your absence and, if it is due to illness, provide a note from your medical provider. For further information on attendance policy, please consult:"~~ [New Wording: Attendance and active participation are mandatory. Absences count from the first class. More than two absences during the semester will be considered "excessive absences" and your participation grade will be reduced 10%. You are responsible for notifying the professor as soon as possible if you need to be absent from class. For further information on attendance policy, please consult: http://www.registrar.ufl.edu/catalog/policies/regulationattendance.html updated, 1/14/20]

Liberal Arts and Sciences

EE. EAB 4XXX – Organizational Behavioral Management: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14271
- Comments:
  - None

FF. LIN 2XXX – Languages of the World: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/13649
- Comments:
  - Week 16 is reserved for final exams by UF policy.
  - None

20. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
ORH 3815C – Florida Native Landscaping	EEC 3213 – Language and Literacy Development in Preschool	PUR 4905L – Individual Problems
DIG3873 – Theory of Digital Media Protocols	EEC 3404 – Families, Diversity and Multicultural Considerations in Early Childhood:	
DIG3878 – Applied Digital Media Protocols	EEC 3421 – Teaching Math and Science in Early Childhood	
DIG4257C – Game Design and Production	EEC 4252 – Early Childhood Curriculum and Management	
DIG4715C – Game Development	EEC 4712 – Social Competence in Early Childhood	
DIG3713 – Game Design Practices	PUR 4912L – Public Relations Undergraduate Research	
PUR 4410C – Public Relations Writing		
ANT 3302 – Sex Roles Cross Culturally		
SPA 4004 – Language Development:		

Agriculture and Life Sciences

A. ORH 3815C – Florida Native Landscaping: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14326
- Comments:
  - Prereq fix/change
  - None

Arts

B. DIG3873 – Theory of Digital Media Protocols: **[~~CA~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14303
- Comments:
  - ~~See Casey~~
  - ~~Please upload clarifying letter regarding discussion at previous meetings~~

C. DIG3878 – Applied Digital Media Protocols: **[~~CA~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14304
- Comments:

D. DIG4257C – Game Design and Production: **[~~CA~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14305
- Comments:
  - ~~See Casey~~
  - ~~Please upload clarifying letter regarding discussion at previous meetings~~

E. DIG4715C – Game Development: **[~~R~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14302
- Comments:
  - ~~Is course content changing? If course is being changed to eliminate lab code and to become more intermediate level, how is the course being modified to accommodate the elimination of lab and change in level?~~ [The elimination of the lab code and change in course level is to reflect changes that have already occurred in the instruction of the course since its inception several years ago. These changes are designed to more accurately reflect what students currently receive in the class. Email, 1/13/20]
  - ~~Make sure attendance policy is consistent with UF policy. UF policy link is included but description of excused absences isn't quite consistent.~~
  - ~~Is participation grade only based on attendance? Do students earn full credit for participation if they attend? Syllabus should be more specific.~~
  - ~~Students should be able to communicate with course faculty through UF email too (Course Communications section).~~
  - ~~Evaluations section of syllabus needs to be updated with GatorEvals info.~~

F. DIG3713 – Game Design Practices: **[~~R~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14297
- Comments:
  - ~~Make sure attendance policy is consistent with UF policy. UF policy link is included but description of excused absences isn't quite consistent.~~
  - ~~Is participation grade only based on attendance? Do students earn full credit for participation if they attend? Syllabus should be more specific.~~
  - ~~Students should be able to communicate with course faculty through UF email too (Course Communications section).~~
  - ~~Evaluations section of syllabus needs to be updated with GatorEvals info~~
  - [Updated in system, 1/13/20]

Education

G. EEC 3213 – Language and Literacy Development in Preschool: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14366
- Comments:
  - ~~Will modification of course from 4 credits to 3 credits impact students in any other program besides those in the BAE in Early Childhood Education?~~ [No, this course is not open to students outside of the BAE in Early Childhood Education program. Email, 1/15/20]
  - How will class participation be assessed? [Class participation is comprised of student completion of activities in class that we will do together based on readings and content.]
  - How is the decrease from 4 to 3 credits reflected in decrease in course content? One way to show this is by providing the current syllabus with tracked changes showing what is being eliminated.

H. EEC 3404 – Families, Diversity and Multicultural Considerations in Early Childhood: **[~~R~~][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14281
- Comments:
  - ~~Will modification of course from 4 credits to 3 credits impact students in any other program besides those in the BAE in Early Childhood Education?~~ [No, this course is not open to students outside of the BAE in Early Childhood Education program. Email, 1/15/20]
  - How will participation be assessed in the course? [Class participation is comprised of student completion of activities in class that we will do together based on readings and content.]
  - Syllabus refers to UEC program; is this course still going to be a part of that program? How will credit change impact UEC? [Reference to the UEC program in the syllabus was an oversight error. Changes in this course for the BAE in ECE will not impact students completing the old UEC program.]
  - If Final Exam is cumulative it must be offered during the final exam period, not during a class session. [Final exam date will be changed to reflect final exam period.]
  - How is the decrease from 4 to 3 credits reflected in decrease in course content? One way to show this is by providing the current syllabus with tracked changes showing what is being eliminated.
  - Updates need to be made in the approval system form. -CG]

I. EEC 3421 – Teaching Math and Science in Early Childhood: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14276
- Comments:
  - Request is to change not only title and credit hours but also course description. Under the Rationale section on the UCC form, it talks about "a new course creation". [The course is a modification, not a new course. The rationale may be an error by stating "new course creation." The modification does include a change to the course description in order to update and add current content language. Email, 1/15/20]
  - ~~Is this a modification or a new course (form says modification but maybe submitter should be requesting a new course/number)?~~
  - Is the course material substantially different from what's been taught in the past? [The course material is not substantially different, rather it is enhanced to include more in depth content exposure. The course will also now include a technology component that was only minimally addressed previously.]
  - ~~Does increase from 3 to 6 credits impact any program credit totals? Course is to become part of what looks like a new bachelor's degree (BAE, Early Childhood Education) but is currently in the catalog; what major is it currently part of – and will that change when the new BAE program is in place?~~ [Changes in this course for the BAE in ECE will not impact students completing the old UEC program.]
  - How is participation assessed? [Class participation is comprised of student completion of activities in class that we will do together based on readings and content.]
  - If Final Exam is cumulative it must be held during the final exam period. [Final exam date will be changed to reflect final exam period.]
  - Why are there only 8 weeks on the schedule? Which Summer session is this course planned for? Will this course only be offered over summer sessions? [The College of Education has a customized summer schedule for online offerings which includes one 8 week session. The plan is to offer it as an 8 week course, or consideration could be given to a offer it Summer C.]

J. EEC 4252 – Early Childhood Curriculum and Management: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14283
- Comments:
  - ~~Request is to change not only title and description but also prereqs. UCC form says current prereqs = N/A. This is a 4000-level course.~~ [This appears to be an error on our part. The course does not have any prereqs. Email, 1/15/20]
  - ~~What are current prereqs?~~ [None]
  - What is the rationale for the change in the course description? [Course description wording as it currently stands is more generalized and the change

in course descriptions captures more of the specific areas of early childhood (preschool through grade three) and adds the emphasis of assessment and recognition of the new 2 course sequence.]

- ~~Is the course material substantially different from what's been taught in the past?~~ [The course material is not substantially different, rather it is enhanced to include more in depth content exposure for a targeted age range of children from preschool through grade three. Additionally, the emphasis is on understanding appropriate curriculum and teaching for all young children preschool through age three, with an introduction to assessment and beginning experiences in application.]
- ~~Please clarify the rationale for each change~~. [Title rationale: represent the content of the course more explicitly and include current language/vocabulary for the ECE field. Course Description rationale: see above]
- ~~Proposed course description says this is the first in a series of 2 courses.~~
  - ~~What is the second course?~~ [The second course is EEC 4XXX: Inclusive Early Childhood Curriculum, Teaching & Assessment II (which is a new course submitted as part of the BAE in ECE) See: https://secure.aa.ufl.edu/Approval/reports/14286]
- Ensure attendance policy in syllabus matches UF policy which is cited in section 9a of the syllabus.
  - Section 11 of the syllabus says more than one absence will count against the students' grades. Only unexcused absences should count against a student's grade. And, late submissions should be excused per the UF policy too. Syllabus should be revised accordingly.
  - [A program attendance policy will be adopted and included in all course syllabi. It will be revised from what was written in the original course submission to read: The BAE in Early Childhood Education is a professional teacher preparation program that is designed to support and guides students to acquire habits and skills that will facilitate their successful entry into the field of education. The attendance policy adopted for this course supports these goals. Each student is expected to attend all class sessions, complete reading assignments in advance, and be prepared to participate in class through thoughtful reflection and contribution to class discussion, alert behavior, and respectful interactions. Participation will include activities that will require physical presence in class to complete for credit. Absences should only occur for UF acceptable reasons as is specified in the UF undergraduate catalog. Documentation of absences due to medical issues is required, e.g. a note from a medical provider. Requirements for class attendance and make-up exams, assignments, and other work in this course is consistent with university policies that can be found

at:
https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx]

- How many points are each of these going to be worth as compared to the attendance/professionalism part of the grade? [Half of the student grade for attendance and participation will come from quizzes and in class assignments. These will be distributed among the semester]

K. EEC 4712 – Social Competence in Early Childhood: **[R][CA]**
- https://secure.aa.ufl.edu/Approval/reports/14282
- Comments:
  - Request is to change not only title and credit hours but also course description and prereqs. Under the Rationale section on the UCC form, it talks about "a new course creation". [The course is a modification, not a new course. The wording was an error in stating "new course creation." The modification does include a change to the course description in order to add more current content language. Email, 1/15/20]
  - Is this a modification or a new course (form says modification but maybe submitter should be requesting a new course/number)? [Modification]
  - There is no rationale provided for changing the course description. Is the course material substantially different from what's been taught in the past? [The course material is not substantially different, rather it is enhanced to include more in depth content exposure. The wording is updated to reflect more current terminology in the field of early childhood.]
  - Does increase from 3 to 4 credits impact any program credit totals? Course is to become part of what looks like a new bachelor's degree (BAE, Early Childhood Education) but is currently in the catalog; what major is it currently part of – and will that change when the new BAE program is in place?
  - Reflective writings and homework assignments are assessed as part of the attendance/professionalism grade. How many points are each of these going to be worth as compared to the attendance/professionalism part of the grade? [Half of the student grade for attendance and participation will come from reflective writings and in class homework assignments.]
  - How is the decrease from 4 to 3 credits reflected in decrease in course content? One way to show this is by providing the current syllabus with tracked changes showing what is being eliminated.

Journalism and Communications

L. PUR 4905L – Individual Problems: **[R]**
- https://secure.aa.ufl.edu/Approval/reports/14514
- Comments:
  - Please provide grading system for the course [The coursework and requirements differs by focus. Since this is a variable credit course it includes students participating in our College Immersions or project work with the College or faculty. We would like to change this to be graded as "Satisfactory/Unsatisfactory"]
    - Please provide detail on what graded assignments are, and how the students S/U grade will be determined. CG
    - Please provide an example of an immersion opportunity, the specific syllabus used, and how the grade S or U is determined.

M. PUR 4912L – Public Relations Undergraduate Research: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14522
- Comments:
  - Adding prereqs with C or better
  - SCNS will desire a more detailed explanation regarding the desire for why this course should be a different course number. Please provide a rationale for the change, the current explanation is not sufficient.
  - "Note that the paperwork in our files show that this class when proposed was a 4910 - as are the other research classes in the CJC and I believe the University. It was started before I joined UF, so I don't know why it's a 4912. We want to make the course number consistent with others."
  - [In the College of Journalism all our Undergraduate Research classes are 4910 except for in PR. For us, the class is 4912. We are asking for this course number to be changed for consistency with the other Departments. The paperwork in our files shows that it was originally supposed to be a 4910. Email response 1/14/20]
  - Does requiring a C or better in PUR3500 inhibit students from pursuing research? In some cases, students excel academically after pursuing a research project.
  - NOTE: there are good examples of undergraduate research courses numbered "4912." In fact, this was what was put forward as preferred when Dr. Mair requested colleges to create their course in undergraduate research.

N. PUR 4410C – Public Relations Writing: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14517
- Comments:
  - None

Liberal Arts and Sciences

O. ANT 3302 – Sex Roles Cross Culturally: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/13654
- Comments:
  - None

P. SPA 4004 – Language Development: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14509
- Comments:
  - None

21. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
OTH 6XXXC – Early Childhood Therapy Services		

Public Health and Health Professions

A. OTH 6XXXC – Early Childhood Therapy Services: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/13879
- Comments:
  - None

23. Proposed Joint Courses

Approved	Conditionally Approved	Recycle
ENY 4XXX – Molecular Biology of Insects and Nematodes		MCB 4XXX – Antimicrobial Resistance (AMR):
		MCB 4XXXL – Antimicrobial Resistance Laboratory (AMR)

A. ENY 4XXX – Molecular Biology of Insects and Nematodes: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14124
- Comments:
  - ~~Please revisit course description, needs to be re-written.~~ [Updated 1/15/20]
  - ~~Week 16 must be reserved for final exams by UF~~ policy [Updated]
  - ~~Please update course evaluation link/language.~~ [Updated]
  - ~~Please include a grading rubric for the graduate students in week 9.~~ [Updated]
  - ~~What is the reasoning behind 4 contact hours per week?~~ [Changed to 3]
  - ~~For the prereq, equivalent courses are not coded in Campus Solutions, please list any additional courses willing to accept for the prereq.~~ [Additional courses willing to accept for the prereq have been added. It is possible that the list does not cover all possible courses (e.g. if the student is transferred from another school with different course codes). Previously, I used "or equivalent", and now I added: "If a student has completed a course not listed above but is interested in enrolling into this course, please consult with the instructor."]

R. MCB 4XXX – Antimicrobial Resistance (AMR): **[R]**
- https://secure.aa.ufl.edu/Approval/reports/14340
- Comments:
  - See #14356 regarding name/prereqs
  - Effective start will need to be earliest available.
  - Where will this course offering fit into the curriculum? Is it an elective?
  - Please provide UFOnline letter of support. Form indicates this will be a UFOnline course.

S. MCB 4XXXL – Antimicrobial Resistance Laboratory (AMR): **[R]**
- https://secure.aa.ufl.edu/Approval/reports/14356
- Comments:
  - ~~Suggest course title include "laboratory"~~
  - Why will this course not be a co-req with the lecture course of the same name? Are the courses to be offered at the same time? [The lectures provide all background information necessary to completely understand the basis of the laboratory experiments. The laboratory will require a deep understanding

of the mechanism of resistance that are covered throughout the lecture. To ensure the success of students, it is necessary to complete the lecture course prior to taking the laboratory. Yes, the course will be offered at the same time (i.e. both courses will be taught in Fall 2020). 1/12/20]

- The prerequisites do not align with standard lecture lab requirements. [Prerequisites for this lab course are MCB4XXX Antimicrobial Resistance (AMR) (which requires students to take MCB2000, MCB3020, or MCB3023) and MCB3020L or MCB3023L. Because my AMR lecture course is listed as a prerequisite for the lab section, it automatically assumes that students have taken MCB2000, MCB3020, or MCB3023 – that is why these courses were not listed as prerequisites again.
    - Contact hours, Schedule (how many weeks), co-req/pre-req questions all need to be clarified. -C. Griffith]