

University Curriculum Committee Meeting Minutes

NOVEMBER 19TH, 2019

Dr. Lindner convened the UCC at 1:00 p.m. in the Chambers at the Reitz Union.

ATTENDING

MEMBERS

Angela Lindner, Joel Brendemuhl, Abdol Chini, R. Paul Duncan, Stefanie Gazda, Chad Grodi, Youssef Haddad, Christopher Janelle, Brandon Pearson, Steve Pritz, Alison Reynolds, Matthew Ryan, Richard V. Scholtz III, Jennifer Setlow, Alexander Sevilla, Lauren Solberg, Joseph Spillane, Curtis Taylor, Hans van Oostrom, Beverly Dede, and Nancy Waldron.

LIAISONS

Toby Shorey

GUESTS

Gail Childs, Susan Curry, Elliot Douglas, George Hack, Selman Hershfield, Maureen Novak, Thomas Pearson, Nicole Raymond, Peter P. Sayeski, Lynn Tomaszewski, and Michael Weigold.

WELCOME

1. [Approval of minutes of October 15, 2018 meeting](#). Approved

2. Update from the Faculty Senate.

Although not part of the Faculty Senate report, Youssef Haddad relayed that the inaugural UF Success Summit was a success. The senate passed a UF Quest resolution, and two items previously passed by the UCC, Marine Sciences for both CLAS and CALS, will be presented as informational items at the following Thursday's meeting.

POLICIES

3. Proposed policy regarding Proctoring of Online Exams.

Dr. Lindner led the discussion with materials largely sourced from Andy McCullough. The UAA has asked for an internal audit of our online courses to ensure that they are being properly proctored, and as a result, a conversation will be opened to determine a university-wide standard for proctoring. Dr. McCullough's position is that no matter the weighting of the course, if it is online it needs to be proctored, and the university should offer resource support for this need.

Part of the conversation will be balancing academic integrity with the perceived breadth of the issue. A draft policy will be presented at a future meeting to solicit feedback.

It was cited that UF currently does not holding residential courses to the same proctoring standard so these standards need to be the same for both online and residential courses. A question was brought up considering projects which are done at home but like the exams, are a significant part of the grade. The policy will begin with exams but this should also be an area to be discussed.

It was noted that previous fees associated with proctoring students were not aligned with university policy. Also, under previous online proctoring, students could pay extra to take exams early which is an additional concern. There are some programs that can be downloaded to lock down the computer during the exam but students could still access the internet via their phones or other alternatives.

The official SACSCOC stance is that there is no standard for proctoring, so this will not be scrutinized by the accreditor at this time. At this point this is only concerned with undergraduate proctoring but it may expand to graduate and professional in the future.

4. [Proposed policy regarding Combination-Dual-Joint Degrees](#)

Dr. Lindner led this continuation of a previous conversation. A draft policy has been drafted and was reviewed. Dr. Brophy shared SACSCOC concerns as the standards have changed and one of the big concerns is in regards to program length. Accordingly, these programs have come under increased scrutiny.

Previously, overlapping credits were allowed without review but now these overlaps need to be accounted for. Most private institutions do not allow shared credits at all, and those that do typically do not share more than 12. Accordingly, if 13 or more credits are shared they need to have a defensible rationale.

There was also a disjointed understanding of the terms in regards to what the university called these programs vs. what SACS calls them. In addition, there needs to be a consistent university-

wide policy for accountability. Campus will be encouraged to align their programs with the definitions in the policy to ensure that it meshes with accreditation.

In March the UCC needs to have a comprehensive list of all such programs, ensure that the policy is universal, and be able to defend overlapping credits.

Two task forces will review the proposed Approval forms and will pilot the process with the hopes that the first requests will come before the UCC in January. The rationale for overlapping credits must be expressed in the approval form. It is the expectation that all such programs will be approved by the UCC even if the overlapping credits are 12 or less. The goal is that the process will in place and available to the accreditors in March 2020.

The members were asked to work with their colleges to identify these programs, starting with bachelor's/master's, to create a comprehensive list. The list will be created via spreadsheet by college and collected by the associate deans. Some coordination will be needed for programs that are spread over more than one college.

PROGRAMS

5. [Proposed changes to Public Relations, effective Summer B 2020.](#)

Michael Weigold shared that they expect changes to the curriculum imminently so it didn't make sense to push forward with this one. Denied.

6. [Proposed changes to Public Relations UF Online, effective Summer B 2020.](#)

Michael Weigold shared that they expect changes to the curriculum imminently so it didn't make sense to push forward with this one. Denied.

7. [Proposed changes to Journalism specialization in Sports and Media, effective Summer B 2020.](#) Michael Weigold will meet with the chair regarding this request and bring this back to committee. Recycled.

8. [Proposed changes to Media and Society specialization for Telecommunications, effective Summer B 2020.](#) Michael Weigold relayed that this request should apply to the UF Online version as well. The change is adding a valuable class which is associated with accreditation. ENC 3254 needs to be updated to ENC 3252 in the request. Approved.

9. [Proposed changes to BS in Environmental Engineering, effective Summer B 2020.](#)

Elliot Douglas described the wholesale changes to the curriculum which includes introducing core courses which allows for the reduction of courses. This allows for offered electives to be broader. The courses required for these changes were approved in the October UCC meeting. The understanding is that all students will remain in their catalog year plan until they graduate. Approved.

10. [Proposed changes to Environmental Management in Agriculture and Natural Resources, effective Summer B 2020](#). Joel Brendemuhl presented this reordering of some courses to be more student-friendly. It was noted that the total credits needs to be reconciled. Conditionally approved to validate credit hours.

11. [Proposed changes to Environmental Management in Agriculture and Natural Resources UF Online, effective Summer B 2020](#). Joel Brendemuhl noted that more online courses are being added. It was noted that the total credits needs to be reconciled. Conditionally approved to validate credit hours.

12. [Proposed specialization in Medical Physics for B.S in Physics, effective Summer B 2020](#). Selman Hershfield presented this request which would provide options for majors from other departments and colleges. A survey of other top 10 universities showed that most had similar programs and these are within the current focus of the department. Approved.

13. [Proposed specialization in Nanoscience for B.S in Physics, effective Summer B 2020](#). See item 12. Approved.

14. [Proposed specialization in Optics for B.S in Physics, effective Summer B 2020](#). See item 12. Approved.

15. [Proposed changes to Interdisciplinary studies in Fine Arts minor, effective Summer B 2020](#). Jennifer Setlow emphasized that they want to ensure that that the minor is pre-planned as opposed to being an after the fact request by students. Approved.

16. [Proposed changes to LL.M. Comparative Law, effective Summer B 2020](#). No Law School representative was present for this request to change the name of the degree. Approved.

ACADEMIC ASSESSMENT COMMITTEE

17. Notice of items from the Academic Assessment Committee (information only).

- None

GRADUATE SCHOOL

18. Notice of items from the Graduate School (information only).

- Closure of the Translational Health Science graduate certificate (14147)
- Modification of the Ph.D. graduate concentration in Global Systems Agroecology (14077)
- Participate in the Clinical and Translational Science concentration added to the PhD major in Pharmaceutical Sciences (14244)
- New graduate concentration in Neuromuscular Plasticity for the PhD in Rehabilitation Science (13967)

CERTIFICATES

GRADUATE

19. Notice of new graduate certificates (information only).

- None

20. Notice of changes to graduate certificates (information only).

- None

UNDERGRADUATE

21. Proposed new undergraduate certificates.

- None

22. Proposed changes to undergraduate certificates.

- [Spanish for the Professions](#)

Dr. Spillane. The only change is to replace a previously required test with a department rubric from one of the courses to ensure adequate written and oral mastery of the language.
Conditionally approved.

PROFESSIONAL

23. Proposed new professional certificates.

- None

24. Proposed changes to professional certificates.

- None

COURSES

UNDERGRADUATE

25. Proposed new undergraduate courses.

Agricultural and Life Sciences

- [FYC 4XXX Youth Development, Service-Learning and Irish Culture](#)—recycled

Arts

- [ARH 3XXX Indigenous Arts and the Colonial Americas](#)—conditionally approved
- [ART 2XXXC The Culture of the Image](#)—approved

- [ART 3XXX Art and Theory](#)—approved
- [ART 4XXXC Senior Studio](#)—approved
- [ART 4XXXC Presentation of Practices](#)—approved

Liberal Arts and Sciences

- [CPO 3XXX Culture and Politics](#)—conditionally approved
- [GEO 4XXX Applications in GIS for Zoonoses and Disease Ecology](#)—conditionally approved
- [PHI 3XXX Ethics, Data and Technology](#)—conditionally approved

26. Proposed changes to undergraduate courses.

Agricultural and Life Sciences

- [ALS 4161 Exotic Species and Biosecurity Issues](#)—approved
- [FYC 4941 Practicum in Family, Youth and Community Sciences](#)—approved

Engineering

- [EIN 4335 Senior Design Project](#)—approved
- [EIN 4360C Facility Planning and Work Design](#)—approved

Liberal Arts and Sciences

- [BSC 3911 Entering Research in Biology](#)—conditionally approved
- [CJJ 4010 Juvenile Justice](#)—approved
- [CPO 4727 Judaism and Politics](#)—recycled
- [PHI 3641 Conduct, Change and Consequences: Making Ethical Decisions](#)—approved

PROFESSIONAL

27. Proposed new professional courses.

Public Health and Health Professions

- [OTH 6XXXC Early Childhood Therapy Services](#)—recycled
- [OTH 6XXXC Occupation-based Practice and Rehabilitation for Children and Youth](#)—approved
- [OTH 6XXXC Occupation-based Practice, Participation, and Health for Children and Youth](#)—approved
- [OTH 6XXXC OT Clinical Skills 3](#)—approved

Veterinary

- [VEM 5402L Introduction to Surgery Lab](#)—conditionally approved

28. Proposed changes to professional courses.

Veterinary

- [VEM 5208 Disease Prevention/Treatment](#)—conditionally approved
- [VEM 5374 Diseases of Warm Water Fish](#)—conditionally approved
- [VEM 5402 Introduction to Surgery](#)—conditionally approved

JOINT

29. Proposed new joint courses.

Agriculture and Life Sciences

- [ENY 4XXX Insect Pest and Vector Management](#)—approved
- [ENY 4XXX Beekeeping II](#)—approved
- [FAS 4XXX Algae Biology and Ecology](#)—approved

Arts

- [MUE 4XXX Internship in Music Teaching](#)—conditionally approved

30. Proposed changes to joint courses.

- [ENY 4573 Beekeeping](#)—approved

5000-LEVEL

31. Proposed new 5000 level courses.

- None

31. Proposed changes to 5000 level courses.

- None

GRADUATE

33. Notice of new graduate courses (information only).

Agricultural and Life Sciences

- WIS 6XXX Applied Wildlife Forensic Genetics

Medicine

- GMS 6XXX Forensic Botany
- GMS 6XXXL Forensic Entomology Laboratory

34. Notice of changes to graduate courses (information only).

- None

Meeting adjourned at 2:26 pm.

ADDENDUM

Notes Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[November 19, 2019]

PROGRAM RECOMMENDATIONS

5. **Proposed changes to Public Relations major, effective Spring 2020. [R]**
 - <https://secure.aa.ufl.edu/Approval/reports/12794>
 - **Summary:**
 - Semester 6-8 critical tracking for UFO program in Public Relations.
 - **Comments:**
 - Critical Tracking for semesters 1-5 changed in addition to adding 6-8.
 - What is the Rationale for the changes in semesters 1-5?
 - Semester 5 says “Complete 1 CT course and lists 4 options, model semester plan requires 3 out of 4 of the courses in semester 5.
 - 10 credits of professional electives required per document but curriculum actually requires 12 in model semester plan. Please correct.
 - Please provide a justification for the change in critical tracking GPA
 - Catalog copy needs to be reconciled with information in the request form. The Critical Tracking course options are listed differently by semester.
 - Please include the additional critical tracking courses in the beginning of the critical tracking document

6. **Proposed changes to Public Relations major UFO, effective Spring 2020. [R]**
 - <https://secure.aa.ufl.edu/Approval/reports/13839>
 - **Summary:**
 - Semester 6-8 critical tracking for UFO program in Public Relations.
 - **Comments:**
 - ~~No tracked changes in catalog copy. Please upload tracked changes document.~~ **[Tracked Changes uploaded. 11/4/19]**
 - Critical Tracking for semesters 1-5 changed in addition to adding 6-8.
 - What is the Rationale for the changes in semesters 1-5?
 - Semester 5 says “Complete 1 CT course and lists 4 options, model semester plan requires 3 out of 4 of the courses in semester 5.

- 10 credits of professional electives required per document, but curriculum actually requires 12 in model semester plan. Please correct.
- Please provide a justification for the change in critical tracking GPA
- Catalog copy needs to be reconciled with information in the request form. The Critical Tracking course options are listed differently by semester.
- Please include the additional critical tracking courses in the beginning of the critical tracking document.

7. Proposed changes to Journalism specialization in Sports and Media, effective Spring 2020. **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/12607>
- Summary:
 - Adding critical tracking courses and changing GPA requirements from 2.5 to 2.0.
- Comments:
 - Please update catalog copy to reflect what specific course should be critical tracking in each semester. Currently allows for CT courses to be taken in any semester. Or continue with the 1 of 10, 2 of 6, description used in semesters 1 & 2.

8. Proposed changes to Media and Society track for Telecommunications, effective Spring 2020. **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/14357>
- Summary:
 - Add RTV 3411 Race, Gender, Class and the Media as an option in the Multicultural and Global Communication Block
- Comments:
 - ~~Are all courses listed as options for Specialization blocks 3 credits? Please confirm and add to catalog copy.~~ **[Updated 11/8/19]**

9. Proposed changes to B.S in Environmental Engineering, effective Spring 2020.

[R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/14095>
- Summary:
 - Change to the curriculum for the BS in Environmental Engineering and revised 8 semester critical tracking plan. Changes include: elimination of some courses with the material being integrated into a new set of five Core courses; combining some material into additional new

courses; changes to credits for some courses to incorporate additional topics; rearrangement of the model semester plan; updates to elective requirements.

- **Comments:**
 - ~~Please upload catalog copy for new model semester plan, request only includes critical tracking. [Catalog copy uploaded, critical tracking needs to be identified in model semester plan file. 11/12/19]~~
 - [Updated in document, 11/13/19]
 - Please update list of approved electives in copy if that is also being changed.
 - Core 1 and 2 courses do not appear to be critical tracking, is this intentional or an oversight?
 - Requests states that current program will continue for 4 more semesters.
 - How will students that have more than 4 semesters left be handled?
 - Will these students be provided a choice to finish out the original curriculum or will they be pushed into the new curriculum?
 - How will this be communicated to students?
 - This will need a ‘teach-out’ plan and assessment update.

10. Proposed changes to Environmental Management in Agriculture and Natural Resources major, effective Spring 2020. [R]

- <https://secure.aa.ufl.edu/Approval/reports/14231>
- **Summary:**
 - Changing curriculum and adding 6-8 critical tracking. Adding departmental GPA requirement of 2.0 and C or better for terminal courses. Changes are the same for UFO version. Changing sequence of chemistry course. Adding additional options for core courses.
- **Comments:**
 - Academic Assessment Plan will need to be submitted in separate request so as to be reviewed by the Director of Assessment.
 - Please upload catalog copy as Word document for entry into the catalog.
 - If modifications are correctly read, minimums only total 116 credits.

11. Proposed changes to Environmental Management in Agriculture and Natural Resources major UFO, effective Spring 2020. [R]

- <https://secure.aa.ufl.edu/Approval/reports/14232>
- **Summary:**
 - Changing curriculum and adding 6-8 critical tracking. Adding departmental GPA requirement of 2.0 and C or better for terminal courses. Changes are the same for UFO version.

- **Comments:**
 - **Academic Assessment Plan will need to be submitted in separate request so as to be reviewed by the Director of Assessment.**
 - **Please upload catalog copy as Word document for entry into the catalog.**
 - **If modifications are correctly read, minimums only total 116 credits.**

12. **Proposed specialization in Medical Physics for B.S in Physics, effective Spring 2020.**

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/13849>
- **Summary:**
 - **Create new Physics specializations, with 4 distinct specialization courses.**
- **Comments:**
 - ~~The Critical tracking courses must be reflected in the model semester plan.~~ **[Updated, 11/11/19]**
 - **Has obtained consults.**

13. **Proposed specialization in Nanoscience for B.S in Physics, effective Spring 2020.**

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/13848>
- **Summary:**
 - **Create new Physics specializations, with 4 distinct specialization courses.**
- **Comments:**
 - ~~Total minimum credit hours come are 119, this must be corrected~~ **[Corrected credit for EEE 3396C: 4 credits not 3 credits. Total minimum credit count is now 120. 11/11/19]**
 - ~~The Critical tracking courses must be reflected in the model semester plan.~~
 - **Has obtained consults.**

14. **Proposed specialization in Optics for B.S in Physics, effective Spring 2020. [R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13846>
- **Summary:**
 - **Create new Physics specializations, with 4 distinct specialization courses.**
- **Comments:**
 - ~~Total minimum credit hours come are 119, this must be corrected~~ **[Added 1 credit hour elective. 11/11/19]**

- ~~The Critical tracking courses must be reflected in the model semester plan.~~
- Has obtained consults.

15. Proposed changes to Interdisciplinary studies in Fine Arts minor, effective Spring 2020. **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14203>
- Summary:
 - Require students to have completed no more than 6 credits of their proposed minor curriculum prior to applying for the minor.
- Comments:
 - None

16. Proposed changes to LL.M. Comparative Law, effective Spring 2020. **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14365>
- Summary:
 - Change the LL.M. in Comparative Law degree program to LL.M. in U.S. Law.
- Comments:
 - None

22. Proposed New Undergraduate Certificates

Spanish for the Professions: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14087>
- Comments:
 - “Elimination of the requirement to complete the Versant Test. Replace it with the rubric used in SPN 3414.”
 - Please include catalog copy with tracked changes of the area the requirement should be removed from and what will be added.
 - How is the new rubric used to decide proficiency?
 - What is the programs commitment to provide credential to students?
 - How will students be able to show proficiency in Spanish outside of the program?

COURSE RECOMMENDATIONS

25. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
ART 2XXXX– The Culture of the Image	ARH 3XXX– Indigenous Arts and the Colonial Americas	FYC 4XXX – Youth Development, Service-Learning and Irish Culture
ART 4XXXX– Presentation of Practices	ART 3XXX – Art and Theory	
MET 4XXX – Radar and Satellite Meteorology	ART 4XXXX– Senior Studio	
	CPO 3XXX – Culture and Politics	
	GEO 4XXX –Applications in GIS for Zoonoses and Disease Ecology	
	PHI 3XXX – Ethics, Data and Technology	

Agricultural and Life Sciences

A. FYC 4XXX – Youth Development, Service-Learning and Irish Culture: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/13939>
- Comments:
 - “This is a service-learning course that serves more as a lab than as a traditional lecture-based course.”
 - Should this course have a C code then for Combined lecture lab?
 - 12 contact hours for six weeks = 72 contact hours total. That is more than normally would be indicated for similar classes. Please clarify why the contact hours are so much higher than for a full fall/spring semester course.
 - How will course be regularly scheduled and have requirements for off-site requirements at youth NGO’s?

- Officers hours must be posted, not by appointment only.
- “E-mail: Please use Canvas to communicate with your instructors”
 - Should indicate that Canvas is the preferred method but that emails to the official University email account are also acceptable.
- Please provide more information regarding “Accountability partner selfies”.
- Prereq is an “entry-level youth development course”. Are the 3000-level courses listed considered “entry level”? Recommend just listing the prereq as something like “1 of the following courses: FYC3001, FYC3201....”.
- UCC form Rationale and Placement in the Curriculum section refers to “major course requirements” – is this referring to the FYCS major?

Arts

E. ARH 3XXX– Indigenous Arts and the Colonial Americas: [CA]

- <https://secure.aa.ufl.edu/Approval/reports/13901>
- Comments:
 - Grades:
 - ~~Participation needs a rubric for group activities and another for individual participation. How will students be graded?~~ [Students are provided with question/response assignments (notecards) that assess participation and knowledge in both group work and individual effort. Students also directly interact with professor and interactions noted. Phone conversation with submitter- CG. 11/13/19]
 - Please provide more detail on graded work.
 - Please note in course schedule which units are two weeks.

F. ART 2XXXC– The Culture of the Image: [CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/13773>
- Comments:
 - ~~What is the lecture/lab component of this course (C designation requested)?~~ [Once a week is a faculty lecture and once a week students break into several smaller GTA run labs (or studio days) where students make and present artwork and deliver research presentations for group critique. Email response, 11/12/19]
 - ~~Why request a new course, vs a modification to the current Visual Literacy course (PGY2101C) which this one will replace. There appear to be at least some similarities between the current offering and what is proposed, so an~~

~~explanation of what makes this new course distinct may be warranted. (See PGY2101C syllabus at~~

~~https://arts.ufl.edu/site/assets/files/172787/pgy_2101c_fall_19_smith.pdf).~~

- NOTE: All of the courses submitted in this round from studio art reflect new courses in a new core BFA/BA studio art curriculum we have been developing this past year or more that will be submitted this fall after these last few courses are approved.
- PGY2101 Visual Literacy is something we have offered as part of our foundation courses for many years. It has primarily been a photo based course, but the new “Culture of the Image” will be part of our new 2000 level CORE curriculum and will be more interdisciplinary and contemporary, still incorporating photo concepts and photo history as before, but also exploring the power and agency of images in general (in painting, digital media/mass media, new technologies, social media, image as truth/fiction, images as part of science, art and everyday life, and/or ways that images are used in the world of information. etc).
- “Culture of the Image” is still a course that will teach visual literacy but we felt it is much more than a modification as it is part of a completely new direction in our studio program to move away from studio specializations toward a shared interdisciplinary studio program. We have created new courses over the last two years in order to present a new BFA/BA curriculum which will be submitted for approval this Fall once these last CORE courses are approved. We are updating our entire BFA/BA CORE curriculum to be more consistent, inclusive, flexible and to serve both BAs and BFA students equally. We would like all of our CORE courses in this new curriculum to be given ART XXXX designations to reiterate a cohesive interdisciplinary studio art program curriculum rather than one of separate specializations (such as photo).
- Unlike Visual Literacy, “Culture of the Image” may be taught by more than just our photo faculty. The old and new course are only similar in their attention to image meaning making, but we felt the changes to the old course be more than just a modification. This semester photo faculty Craig Smith is teaching visual literacy and it appears that he is trying out some of the content/ideas/methods that will be explored in the new updated course. I don’t believe he has taught the Visual Literacy course before, but he helped develop the new course –“Culture of the image.” This is why the 2019 visual literacy syllabus may be similar to our direction in the new course.
- ~~Additionally, is the current Visual Literacy course being eliminated from the catalog? It sounds that way in the request “it will replace our current Visual Literacy Course”— please confirm whether replacement refers to replacement in the catalog or in program requirements. [“Visual Literacy” will eventually be replaced by “Culture of the Image” in both the catalogue and in the~~

program requirements for art majors but not until the newly designed BA and BFA curriculums are approved in this coming year.]

- ~~If existing course will be terminated please submit termination request. [We were advised that we need to get the new courses approved first. It is also my understanding that we need to submit the new full BA/BFA curriculum and have them approved BEFORE we eliminate the old course/s because there will be a year or more transition from old to new curricula. It will be another year or so before we can terminate the old course completely.]~~

G. ART 3XXX – Art and Theory: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13772>
- Comments:
 - ~~Please provide point totals for assignments [Updated, 11/12/19]~~
 - Will this change the critical tracking for the degree? If so please be sure to upload new critical tracking change request.
 - Participation grade says that there will be two grades and those grades will be averaged at the end of the year. Is this correct or was “added” meant to be used in grade description?

H. ART 4XXXC– Senior Studio: **[R][CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14247>
- Comments:
 - ~~Total Repeatable Credit: 4 [Changed to 12 credits, 11/12/19]~~
 - ~~This is at odds with the course being a 3-credit course. The course cannot be repeated in its current form.~~
 - ~~Please provide an example of required readings. [Uploaded]~~
 - Why would this course need to be repeated 4 times by a senior in the last year (repeatable for up to 12 credits)? A lower repeatable credit amount seems more appropriate.

I. ART 4XXXC– Presentation of Practices: **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13671>
- Comments:
 - ~~BFA Art majors have a co-req but not BA Art majors. Will BA Art majors be at any disadvantage in the class because of this? [BA students will not be a disadvantage at all. It is a completely separate course. Some of the content in this new course, Presentation of Practices was taught in the past as part of our current BFA ONLY capstone course. We are making this a separate course in our new BFA curriculum so that BA and BFA students can take the NEW~~

senior studio capstone course together. BAs will not be at any disadvantage in the senior studio if they do not elect to take this course with senior studio. These course changes in our new CORE curriculum will actually mean more consistent and equal experiences for BFA and BA students in the future. It also gives BA students the flexibility needed in their final year of study when they often have requirements outside of art to complete as well. Response, 11/12/19]

- ~~No points listed for personal website or visual research presentation.~~ [Added to syllabus/form]

Liberal Arts and Sciences

A. CPO 3XXX – Culture and Politics: [CA]

- <https://secure.aa.ufl.edu/Approval/reports/13774>
- Comments:
 - This appears to be a rotating topics course, yet form indicates it is not rotating topics. Please correct and update to reflect it is a rotating topics course.
 - ‘The course will address different regions depending upon instructor. The course is an elective course.’
 - Week 16 should be reserved for final exam, per UF policy.
 - Two instructors are listed, will this be team taught or will there be different sections? Who will be the course coordinator?

B. GEO 4XXX –Applications in GIS for Zoonoses and Disease Ecology: [R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/10669>
- Comments:
 - ~~Previously recycled from UCC April, 2019~~
 - ~~"Previous college curriculum committee comments have not been addressed; prereqs, grading scale (incorrect total), participation percentage, etc."~~ [Updates have been entered, 11/10/19]
 - ~~Please upload syllabus to show updates have been included. Please update form to reflect ALL updates as requested from College Curriculum Committee.~~
 - ~~Will this be a co-listed course? If so please upload syllabus for graduate section along with undergraduate section.~~
 - ~~Lab exercise from College Curriculum Committee has not been addressed in form.~~
 - ~~Participation question from CCC has not been addressed.~~
 - Updates made to syllabus but need to be reflected in the approval form itself.
 - Will this be a quest course?

C. MET 4XXX – Radar and Satellite Meteorology: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14167>
- Comments:
 - None.

D. PHI 3XXX – Ethics, Data and Technology: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14290>
- Comments:
 - Course request contains consults with Religion/Political Science.
 - ~~Why sophomore standing or option of 3 courses as prerequisite?~~ **[Since this is an upper division Philosophy course, a student should have either sophomore standing or have taken a 2000-level Philosophy course unless they are already a declared Philosophy major or minor or Data Science major. Thus the prerequisite as written.]**
 - ~~When will the new major (Data Science) be entered into the approval system?~~ **[In process of being developed. -CG]**
 - ~~Week 16 is reserved for final exams per UF policy.~~
 - Is this a team-taught course? If so, who is the course coordinator?

26. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
ALS 4161 – Exotic Species and Biosecurity Issues	BSC 3911 – Entering Research in Biology	CPO 4727 – Judaism and Politics
FYC 4941 – Practicum in Family, Youth and Community Sciences		
EIN 4335 – Senior Design Project		
EIN 4360C – Facility Planning and Work Design		
CJJ 4010 – Juvenile Justice		
PHI 3641 – Conduct, Change and Consequences: Making Ethical Decisions		

Agricultural and Life Sciences

E. ALS 4161 – Exotic Species and Biosecurity Issues: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14170>
- Comments:
 - Removing prerequisites

F. FYC 4941 – Practicum in Family, Youth and Community Sciences: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14127>
- Comments:
 - Change FYC4941 from S/U to letter grade to align with all other required undergraduate courses within the department.

Engineering

A. EIN 4335 – Senior Design Project: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14157>
- Comments:
 - Removing 5EG standing from pre-reqs.

B. EIN 4360C – Facility Planning and Work Design: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14158>
- Comments:
 - “Replacing the current pre-req ((ENC 3250 or ENC 3254) with ENC 3246, which is designed specifically for Engineers. ENC 3246 is currently required in our curriculum.”

Liberal Arts and Sciences

E. BSC 3911 – Entering Research in Biology: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13818>
- Comments:
 - Require BSC2010/L and BSC 2011/L as pre-requisites instead of the current co-requisites: BSC 4910 or BOT 4905 or ZOO 4905 or IDH 4912.
 - ~~Will this change have an impact any other departments/programs?~~ **[No. Email, 11/11/19]**
 - ~~Are requirements for co-requisite courses also changing?~~ **[No]**
 - **Please confirm new prereqs are correct: Pre-req: BSC2010/L and BSC 2011/L. New prereq section of form left blank.**

F. CJJ 4010 – Juvenile Justice: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14111>
- Comments:
 - Change prereqs to 2LS major or higher & CCJ3024 (critical tracking course)

G. CPO 4727 – Judaism and Politics: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/13746>
- Comments:
 - Please upload a syllabus as required for a change of course description: <https://approval.ufl.edu/start-new-request/modify-course-ugradpro/>
 - Is this a required course for any programs and if so does changing the prerequisite add an additional required course to any majors/programs?

H. PHI 3641 – Conduct, Change and Consequences: Making Ethical Decisions: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14071>
- Comments:
 - Change course title and transcript title to: “Ethics and Innovation”

27. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
OTH 6XXXC – OT Clinical Skills 3	OTH 6XXXC – Early Childhood Therapy Services	
OTH 6XXXC – Occupation-based Practice, Participation, and Health for Children and Youth	OTH 6XXXC – Occupation-based Practice and Rehabilitation for Children and Youth	
	VEM 5402 – Introduction to Surgery Lab	

Public Health and Health Professions

A. OTH 6XXXC – Early Childhood Therapy Services: **[R][CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13879>
- Comments:
 - ~~“The course is a required course for students funded by the INSPIRE grant. The course is designed to provide advanced training in the interventions and approaches needed for professional competence in early childhood settings.~~
 - Does this now mean the course is a required course for certain students in the major? Can it be substituted for another required course for students in the INSPIRE grant program or does it place an additional requirement on students? **[This is a required course only for students who are funded by the USDE training grant (INSPIRE, #H325K180025) to train OT, PT, and SLP students to work in early intervention and early childhood. It is a**

requirement of the grant that students take additional coursework specifically in early intervention and early childhood. This coursework cannot be substituted. Students funded by this training grant receive one year of paid tuition. Email, 11/7/19]

- Are Saturday labs in addition to weekly contact/regularly scheduled course?
- What is the amount of contact through online aspect of course?
- What is the sustainability of this course considering it is being created to provide option for students funded by a grant? What happens when the Grant runs out? Would this be better as a special topics course?

B. OTH 6XXXC – Occupation-based Practice and Rehabilitation for Children and Youth:

[R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/13878>
- Comments:
 - ~~These two courses appear to be the same (Item C)?~~ [Item B is “Rehabilitation for Children and Youth” and Item C is “Participation and Health for Children and Youth”. These classes are consistent with our curriculum design, which focuses on occupation-based practice, and they are consistent with the courses taught in the fall semester, which focus on adults with physical and cognitive disabilities. Email, 11/7/19]
 - Is this a required course? Will there be an updated curriculum plan submitted? [This is a required course. We are a professional program, so I am not sure that we need to submit an updated curriculum plan, however, I have attached a copy of our curriculum with these two proposed courses included. Email, 11/7/19]
 - A modify curriculum request will need to be submitted for approval. -CG
 - What is level 1 & 2 field work? Please provide a description of how this is cumulative, if this is not cumulative it cannot be assessed during finals period.
 - What is the student requirement noted in the form/syllabus for AFTER finals?

C. OTH 6XXXC – Occupation-based Practice, Participation, and Health for Children and

Youth: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13877>
- Comments:
 - ~~These two courses appear to be the same (Item B)?~~ [Item C is “Rehabilitation for Children and Youth” and Item C is “Participation and Health for Children

and Youth”. These classes are consistent with our curriculum design, which focuses on occupation-based practice, and they are consistent with the courses taught in the fall semester, which focus on adults with physical and cognitive disabilities. Email, 11/7/19]

- Is this a required course? Will there be an updated curriculum plan submitted? [This is a required course. We are a professional program, so I am not sure that we need to submit an updated curriculum plan, however, I have attached a copy of our curriculum with these two proposed courses included. Email, 11/7/19]
 - A modify curriculum request will need to be submitted for approval. -CG

D. OTH 6XXXC – OT Clinical Skills 3: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13876>
- Comments:
 - Is this a required course? Will there be an updated curriculum plan submitted? [This is a required course. We are a professional program, so I am not sure that we need to submit an updated curriculum plan, however, I have attached a copy of our curriculum with these two proposed courses included. Email, 11/7/19]
 - A modify curriculum request will need to be submitted for approval. -CG

Veterinary Medicine

E. VEM 5402 – Introduction to Surgery Lab: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14262>
- Comments:
 - Splitting course off from VEM 5402L in order to separate from lab requirements. Will become a 1 credit hour course. Adding Lab designation to this course.
 - Course is currently listed in Catalog as “VEM 5402 Funda Soft Tiss Surg”
 - No C designation and with a different course title.
 - ~~Course Description is too broad; it can be a description of any course.~~[Updated]
 - Recommend meeting with submitters to clarify the splitting of this course and the appropriate process. -CG

28. Proposed Changes to Existing Professional Courses

Approved	Conditionally Approved	Recycle
	VEM 5208 – Disease Prevention/Treatment	
	VEM 5374L – Diseases of Warm Water Fish	

Veterinary Medicine

A. VEM 5208 – Disease Prevention/Treatment: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13822>
- Comments:
 - Change title to: “Integrative Medicine”
 - ~~What is the current course description? Will this change impact the course description?~~ **[Course description will not change]**
 - **Syllabus has different course title than listed in the form. Please clarify.**

B. VEM 5374L – Diseases of Warm Water Fish: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/12290>
- Comments:
 - Delivery will change to online
 - Remove Lab designation
 - Change to S/U
 - Change from 2 to 3 credits
 - ~~Will this change the required credits for a degree program?~~ **[No. email response 11/13/19]**
 - Course appears to be joint course with graduate offering (FAS 5225C), this will require graduate school approval as well.
 - What is the difference between the graduate and professional offerings in the course?
 - Please state office hours, this is required by UF policy.
 - Please add make-up policy link to approval form.

C. VEM 5402 – Introduction to Surgery: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14263>
- Comments:
 - Splitting course off from VEM 5402L in order to separate from lab requirements. Will become a 1 credit hour course.
 - Please upload grading scale to form.
 - When are exams held? Are these assembly exams?

29. Proposed New Joint Courses

Approved	Conditionally Approved	Recycle
ENY 4XXX –Insect Pest and Vector Management	MUE 4XXX – Internship in Music Teaching	
ENY 4XXX –Beekeeping II		
FAS 4XXX – Algae Biology and Ecology		

Agriculture and Life Sciences

A. ENY 4XXX –Insect Pest and Vector Management: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13874>
- Comments:
 - “This course is jointly taught to both graduate and undergraduate students. While the undergraduate version of the course has a 700-point value, the graduate version has an 850-point value. This difference is reflected in the writing requirement for the graduate students only. Graduate students taking the course have to submit an individual project report. This 8 to 10-page report (150 points) requires students to prepare an analysis of a pest management technique(s) for a pest or pest complex that is of medical or agricultural importance.
 1. “The two syllabuses must provide for substantial differences in student expectations at each level. In particular, graduate-level courses should specify a combination of the following, in contrast to their undergraduate counterparts: additional readings, additional assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria. These syllabuses must clearly inform students of the fact that the two levels (graduate and undergraduate) are included in the same class.” <https://approval.ufl.edu/policies/ucc-policies/>
 2. Please provide additional requirements to differentiate between ugrad/grad course, the single report is not enough.
 3. [For graduate students, added 5 additional readings from recent or landmark scientific articles. Comprehension of topics from these readings will be assessed with additional questions in the critical thinking exercises, making the assignments more rigorous. The graduate students will still be expected to research and write their Featured Creature or EDIS article. 11/9/19]

B. ENY 4XXX –Beekeeping II: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/14128>

- Comments:
 - ~~“Students enrolled in ENY 6XXX Apiculture II are required to produce an additional extension project in the form of an instructional video.”~~
 - This is the only difference between undergraduate and graduate offerings:
 1. ~~“The two syllabuses must provide for substantial differences in student expectations at each level. In particular, graduate level courses should specify a combination of the following, in contrast to their undergraduate counterparts: additional readings, additional assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria. These syllabuses must clearly inform students of the fact that the two levels (graduate and undergraduate) are included in the same class.”~~ <https://approval.ufl.edu/policies/ucc-policies/>
 2. ~~Please provide additional requirements to differentiate between ugrad/grad course, the single report is not enough.~~
 3. [For graduate students, added 5 additional readings from recent or landmark scientific articles. Comprehension of topics from these readings will be assessed with additional questions in the critical thinking exercises, making the assignments more rigorous. The graduate students will still be expected to research and write their Featured Creature or EDIS article. 11/9/19]

C. FAS 4XXX – Algae Biology and Ecology: [A]

- <https://secure.aa.ufl.edu/Approval/reports/13928>
- Comments:
 - None

Arts

D. MUE 4XXX – Internship in Music Teaching: [R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/14264>
- Comments:
 - ~~Will this course be limited to certificate students? If so the prerequisites should state so.~~ [Course will be limited to certificate seeking students. 11/13/19]
 - The prerequisites need to be clarified.
 - ~~Why is this course listed as “Off-Campus”~~ [Course Is not an off -campus offering, form has been corrected. 11/13/19]
 - ~~Please provide additional requirements to differentiate between ugrad/grad course, the single report is not enough.~~
 - ~~“The syllabuses for co-listed courses must provide for substantial differences in student expectations at each level. In particular, graduate level courses should specify requirements or expectations~~

~~that exceed their undergraduate counterparts such as: additional readings, assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria. These syllabuses must clearly inform students of the fact that the two levels (graduate and undergraduate) are included in the same class.”~~
<http://aa.ufl.edu/media/aaufledu/policies/Co-listed-grad-ug-courses-policy.pdf>

- [Regarding differentiation between undergraduate and graduate versions of the class: In the document you referenced, examples of "additional readings, assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria" are provided as ways to differentiate the graduate version of a course. In our syllabus, we state that students enrolled in the graduate version of this class will “...write an extended paper that compares and contrasts their teaching practice and the extant scholarly literature on music education pedagogy and assessment.” We conceive this as a major paper (estimate 20 pages) that will require the student to locate, access, and read the relevant scholarly literature, then synthesize the literature with their experience while student teaching. This would seem to align with the criteria suggested in the linked document; it is a substantial additional assignment. I’ve revised the syllabus to provide more details about the scope of the paper with the hope that with this additional information the assignment will be deemed acceptable. Email response 11/13/19]
- CA pending upload of new syllabi to request and requested changes made within approval form. -CG

30. Proposed Changes to Joint Courses

Approved	Conditionally Approved	Recycle
ENY 4573 – Beekeeping		

A. ENY 4573 – Beekeeping: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/14131>
- Comments:
 - ~~Requesting to change the name to Beekeeping I, change prerequisite, change course description~~
 - ~~“Students enrolled in ENY 6XXX Apiculture II are required to produce an additional extension project in the form of an instructional video.”~~
 - ~~This is the only difference between undergraduate and graduate offerings.:~~

- ~~“The two syllabuses must provide for substantial differences in student expectations at each level. In particular, graduate level courses should specify a combination of the following, in contrast to their undergraduate counterparts: additional readings, additional assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria. These syllabuses must clearly inform students of the fact that the two levels (graduate and undergraduate) are included in the same class.” <https://approval.ufl.edu/policies/ucc-policies/>~~
- ~~Please provide additional requirements to differentiate between ugrad/grad course, the single report is not enough.~~
- [For graduate students, added 5 additional readings from recent or landmark scientific articles. Comprehension of topics from these readings will be assessed with additional questions in the critical thinking exercises, making the assignments more rigorous. The graduate students will still be expected to research and write their Featured Creature or EDIS article. 11/9/19]