# University Curriculum Committee Meeting Minutes

# SEPTEMBER 16<sup>™</sup>, 2019

Dr. Lindner convened the UCC at 1:00 p.m. in the Chambers at the Reitz Union.

#### **ATTENDING**

#### **MEMBERS**

Angela Lindner, Charles Baer, Joel Brendemuhl, Timothy Brophy, Abdol Chini, Chad Grodi, Youssef Haddad, Stephanie Hanson, Christopher Janelle, Steve Pritz, Alison Reynolds, Kelly Rice, Mark Rush, Richard V. Scholtz, III, Jennifer Setlow, Lauren Solberg, Joseph Spillane, Curtis Taylor, and Nancy Waldron.

#### LIAISONS

**Toby Shorey** 

#### **GUESTS**

Rajeeb Das, Tony Offerle, Nicole Raymond, Stacy Wallace, and Andrew Wolpert.

# **W**ELCOME

Dr. Lindner welcomed the committee and relayed that there is a great deal of important work that the UCC will undertake this year. A PowerPoint presentation helped welcome members and provide an overview of the responsibilities of the committee. The UCC members went around the room to introduce themselves, and were asked to cite an accomplishment they would like to see implemented, or how they explain to students the role of UCC in their education.

#### Accomplishments:

- Approval System and the submission process (reduce number of common errors by submitters, create online resources to assist submitters increase efficiency)
- Feedback from the committee on UF Quest

- New courses to add to the diversity of what students are offered
- Be able to reflect on the bigger picture how all the initiatives interact and intertwine
- Really focus on Quest as a signature piece from this committee
- Better educate members and submitters as well as campus about how the committee functions
- Discuss best practices to better link college curriculum committees with the UCC
- Better align how the GCC and the UCC work
- Improve the partnership of the UCC and OUR to help our students in the most efficient ways possible
- Improve and increase coordination between the committee and SCNS

#### UCC's role in students' education

- Improve student signature experiences
- Improve final level of quality control before curriculum is implemented
- Make sure that students get the best and most rigorous experience possible while being clear what is expected of students
- Ensure the quality of the programs offered to students
- Fulfill the promise of a quality education
- Student experience begins and ends with the curriculum

## 1. Election of UCC Co-Chair. Angela Lindner

Youssef Haddad made himself available as Dr. van Oostrom is now a department chair and so his time is limited. Dr. Haddad was approved by acclimation. The co-chair represents the faculty senate and serves as the chair in Dr. Lindner's absence, as well as serve in an advisory capacity.

#### 2. Approval of minutes of May 14, 2019 meeting. Approved.

#### 3. State of the UCC. Angela Lindner

Reviewed the responsibilities from the UCC web site, and highlighted omissions with a goal to assess and address the role that this committee plays. Dr. Lindner relayed that 5000 level courses are taken by undergraduates so the UCC reviews these; also as the University Curriculum Committee, the committee provides an overarching role to all of the university's curriculum. There has been some issue of 5000 level courses not going before the UCC so the number of courses to review this year will likely increase.

Decisions made by the UCC can be appealed with a follow up process of discussions, if needed. The committee will try to be more proactive to make sure this is not needed but there is a process for post-UCC appeal on the FORA site.

The committee oversees both undergraduate and professional courses to help ensure unanimity of content and excellence. The committee is involved in both new programs and modifications to programs and wants to encourage collaboration via techniques such as the external consultant discussions.

There are policies that will come before the committee this year, and the process of policy review is expected to become more formalized. Policy change requests can also be initiated from this committee. There is a great deal of overlap of policy across different bodies at UF so it can be expected that a number of conversations will occur. To kick things off, a new policy will be considered at the October meeting.

The UCC is the standard-bearer and advocate of curriculum across the entirety of the university, and members are educators for colleagues in colleges and departments as well as for students.

Academic Policies: Dr. Brophy has reviewed the required revisions in regards to how we define and manage combined, joint, and dual degrees. It's expected that a policy regarding these will be presented to UCC in October. Our accreditor changed requirements in 2018, and so we are not fully compliant as we use inconsistent terminology in this area. A smaller task force has been pulled together to review the potential policy in advance of the October meeting.

Repeat course petition process, Summer waiver policy, Use of credits earned by non-degree students, and Exposure to animals, animal tissues, and insects will be reviewed in the upcoming year and were laid out in the linked presentation.

A committee member requested that the student system implemented in COMPASS be able to recognize individual summer terms as currently the new SIS only sees summer as a single term and it is problematic.

Board of Governor activities this year will include reconciling total credits to degree. The UCC will do this every two years going forward.

The first UF Quest courses will come up with permanent prefixes and numbers and will be treated as any other course for approval and implementation purposes.

# • <u>Semester 6-8 plans - September/Information Only</u>

Initially begun in 2018, but 8-semester tracking will be put into place this year. The vast majority is set as information items in this meeting, but, when there are substantial changes to the semester plans, review and voting as full agenda items will be required.

Casey went over the information items which did not involve changes and will be implemented after this meeting. Attendees were encouraged to review these.

• <u>Semester 6-8 plans - Projected UCC Timeline</u>

Casey went over the expected timeline for each major's 8 semester tracking plan and the expected time for it to be reviewed, although this may shift. If adequate actions are taken in advance of these reviews the plans may be able to be presented as only an informational item.

#### • Semester 6-8 plans - Breakdown by College

Casey showed the breakdown of the review process by date to show the process and encourage colleges to review these to ensure that the process is transparent.

A. Lindner concluded by presenting the need for 8-semester plans for each major that replace the Good Life (UF core) requirements with the UF Quest 1 requirement. What is the Good Life will be updated to a Quest 1 requirement and does require submissions into Approval so there is a historical record. It was requested that these requests be only for Quest 1 and should not include any other requested curriculum changes. Next year, each program will repeat this process by including the UF Quest 2 requirement.

# 4. UF Quest Update. Andrew Wolpert <a href="http://undergrad.aa.ufl.edu/uf-quest/">http://undergrad.aa.ufl.edu/uf-quest/</a>

Started in 2010 with an undergraduate task for examining gen ed, in 2012 What is the Good Life was implemented. Quest sections will be low in number with a goal for the courses to be thematic to inform students in areas of study while staying true to the core gen ed courses. Quest courses should be relevant to each student's major.

UF Quest 1: Pilot launched Spring 2019, with 12 courses and 520 students. Currently students can take What is the Good Life or a Quest 1 course. Courses this Fall increased to 20 and the number of students has increased by about 400. The goal is to increase this by about 20% a year to not shock the system.

Alison Reynolds relayed her experience of piloting a Quest 1 course in the spring and was very positive.

Spring 2020 will see another 30 Quest 1 courses and about another 400 students. In Fall 2020 there is a slight drop in the number of courses but ongoing discussions are being held to potentially increase this. The hope is to get to about 55% of the seats to be Quest 1 courses in Fall 2020.

UF Quest 2: Pilots will begin in Spring 2020 with 14 courses and 529 seats. 20 new courses are expected for Fall 2020, and this was viewed as favorable. Formal Quest 2 implementation will be in Spring 2021.

Assigning a permanent number to courses will be decided on a case by case basis. Up to three attempts on teaching the course will be allowed before requiring a permanent number.

The percentage of students taking What is the Good Life will reduce as more Quest 1 courses are introduced. What is the Good Life is not a Quest 1 course but next year it will meet that requirement temporarily.

A Quest Student Success Summit will be held in the spring and will focus on the role of faculty in student success.

5. Update from the Faculty Senate. Biology BA and BS and what is required of students will be part of the upcoming senate meeting.

# **PROGRAMS**

6. None

#### ACADEMIC ASSESSMENT COMMITTEE

- 7. Notice of items from the Academic Assessment Committee (information only).
  - CALS SLO Request for Course Grade use AEC 3033C and ENC 3254, ENC 2210 conditional approval
  - CALS Request for Course Grade use AEC 3030C/SPC 2608 recycled
  - Sport Management Grad Certificate recycled
  - Precision Medicine Grad Certificate approved
  - Microsystem Technology Grad Certificate recycled

#### **GRADUATE SCHOOL**

- 8. Notice of items from the Graduate School (information only).
  - Modification to MPH Biostatistics concentration (13863)
  - Modification to MPH Environmental Health concentration (13864)
  - Modification to MPH Epidemiology concentration (13865)
  - Modification to MPH Public Health and Policy concentration (13866)
  - Modification to MPH Social and Behavioral Sciences concentration (13868)
  - M.S. Applied Physiology & Kinesiology with concentration in Human Performance (13383)
  - M.S. in Medical Sciences with a concentration in Neuroscience (13375)
  - PhD in ABE Global Systems Agroecology concentration (13829)

#### **CERTIFICATES**

#### **GRADUATE**

9. Notice of new graduate certificates (information only).

#### Design, Construction and Planning

- Themed Environments Integration (13809)
- 10. Notice of changes to graduate certificates (information only).

#### **Agricultural and Life Sciences**

Soil Ecosystem Services (13805)

#### **Journalism and Communications**

• Terminate Communicating Value and Web Value (13771)

#### **UNDERGRADUATE**

- 11. Proposed new undergraduate certificates.
  - None
- 12. Proposed changes to undergraduate certificates.
  - None

# **PROFESSIONAL**

- 13. Proposed new professional certificates.
  - None
- 14. Proposed changes to professional certificates.
  - None

# **C**OURSES

#### **UNDERGRADUATE**

15. Proposed new undergraduate courses.

#### **Agricultural and Life Sciences**

• FOS 3XXX Life After Graduation

#### Arts

• MUN 3XXX Musical Theatre Instrumental Ensemble

#### **Liberal Arts and Sciences**

• GEO 3XXX Geographical Sciences and Sustainability

- LIN 2XXX Languages of the World
- POS 3XXX Topics in Israeli Politics and Society
- ZOO 4XXX Animal Behavior

16. Proposed changes to undergraduate courses.

#### Arts

DAA 1000 Fundamentals of Dance Technique

#### **Engineering**

• CNT 4007 Computer Network Fundamentals

#### Nursing

• NUR 4930 Special Topics

#### **PROFESSIONAL**

17. Proposed new professional courses.

#### **Veterinary Medicine**

- VEM 5XXX Introduction to Emergency Medicine
- VEM 5XXXC Advanced Critical Care
- VEM 5XXXC Review of Current Literature and Research Trends in Emergency & Critical Care
- 18. Proposed changes to professional courses.

#### **Veterinary Medicine**

- VEM 5208 Disease Prevention/Treatment
- VEM 5374 Diseases of Warm Water Fish

#### Joint

- 19. Proposed new joint courses.
  - None
- 20. Proposed changes to joint courses.
  - None

#### 5000-LEVEL

- 21. Proposed new 5000 level courses.
  - None
- 22. Proposed changes to 5000 level courses.
  - None

#### GRADUATE

23. Notice of new graduate courses (information only).

#### **Agricultural and Life Sciences**

- AOM 6XXX Agri-food Systems Innovation (13592)
- FAS 6XXX Environmental Physiology of Fishes (12895)
- FNR 6XXX Natural Resources in a Changing Climate (10944)

#### **Architecture**

- ARC 5XXX Integration Practices for Built Environments (13636)
- ARC 5XXX Introduction to Themed Environments (13635)

#### Rusiness

- MAR 6XXX Brand Management (13348)
- MAR 6832 Product Development (13468)

#### **Education**

• EDL 6XXX Mentoring for Career Development (13317)

#### **Engineering**

- ABE 5XXX Modeling Coupled Natural-Human Systems (12855)
- ABE 6643C Advanced Biological Systems Modeling (13125)
- ESI 6XXXX Financial Optimization Case Studies

#### **Journalism**

- MMC 6XXX Digital Promotions/Campaigns (13724)
- MMC 6XXX Mass Communication Statistics 2 (13630)

#### **Liberal Arts and Sciences**

- ENC 7XXX From Paper to Publication: The Peer-Reviewed Journal Article in English Studies and Related Fields (12924)
- ENG 6XXX Proseminar in Graduate Studies in English: Research, Writing, and the Profession (12795)
- GEO 6XXX Parks and People (13302)
- MHF 6307 Mathematical Logic 2 (11671)
- PHI 6XXX Topics in Ethics of Technology (13803)

#### Medicine

 GMS 6XXX Introduction To Alzheimer's Disease & Related Dementias: Clinical And Mechanistic Principles (13783)

#### **Public Health and Health Professions**

- PHC 6XXX Master of Public Health Capstone (13857)
- PHC 6XXX MPH Applied Practice Experience (13869)
- PHC 6XXX Scientific Communication in Public Health (13812)
- RSD 6XXX Motor Control Translating from Fundamental Research to Rehabilitation Practice (13788)

#### **Veterinary Medicine**

- VME 5XXX Small Animal Interventional Radiology (13739)
- VME 6XXX Veterinary Virology: Molecular and Evolutionary Biology of Animal Viruses (13512)
- VME 6XXX Wildlife Virology: Emerging Wildlife Viruses of Veterinary and Zoonotic Importance (13513)
- 24. Notice of changes to graduate courses (information only).

#### **Agricultural and Life Sciences**

- WIS 6557 Wildlife Conservation Laws and Legislation (12887)
- WIS 6934 Topics in Wildlife and Range Sciences (12511)

#### Arts

- HUM 5595 Arts in Medicine in Practice (13794)
- HUM 6353 Arts in Medicine Professional Seminar (13796)
- HUM 6354 Arts in Medicine Advanced Professional Seminar (13799)

#### Business

- MAR 5805 Problems and Methods in Marketing Management (13425)
- MAR 6507 Customer Insights and Analysis (13471)
- MAR 6832 Product Development (13468)

#### Education

- EDH 6905 Individual Work (13554)
- MHS 6940 Supervised Teaching(13097)

# **Veterinary Medicine**

• VME 6951 Scientific Poster Writing (12750)

Meeting adjourned at 2:30 p.m.

# **ADDENDUM**

Notes Compiled Before the Meeting

# University Curriculum Committee Program and Course Recommendations

[September 17, 2019]

# **PROGRAM RECOMMENDATIONS**

■ None

# **COURSE RECOMMENDATIONS**

15. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
FOS 3XXX – Life after graduation	LIN 2XXX – Languages of the World	MUN 3XXX – Musical Theatre
		Instrumental Ensemble
POS 3XXX – Topics in Israeli Politics and		GEO 3XXX – Geographical Sciences and
Society		Sustainability:
ZOO 4XXX – Animal Behavior		

# **Agricultural and Life Sciences**

- A. FOS 3XXX Life after graduation: [R][A]
  - https://secure.aa.ufl.edu/Approval/reports/12308
  - Comments:
    - Lists Satisfactory (>80%)/Unsatisfactory (<80%), so essentially a B or better.
    - Please correct to university standard of C or better for S/U courses;
      <a href="https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/#gradestext">https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/#gradestext</a> [Updated, 9/9/19]
    - Is this course intended to become a required course for the major(s)?

#### Arts

- E. MUN 3XXX Musical Theatre Instrumental Ensemble: | R |
  - <a href="https://secure.aa.ufl.edu/Approval/reports/13688">https://secure.aa.ufl.edu/Approval/reports/13688</a>
  - Comments:
    - Requesting permanent course number.
    - Co-listing with graduate students.

- 3000 level courses cannot be co-listed with graduate courses.
  <a href="http://aa.ufl.edu/media/aaufledu/policies/Co-listed-grad-ug-courses-policy.pdf">http://aa.ufl.edu/media/aaufledu/policies/Co-listed-grad-ug-courses-policy.pdf</a>
  - 1. Acceptable configurations of such courses include only 4000/5000 and 4000/6000 levels. Lower level undergraduate courses should not be co-listed with a graduate course.
    - 2. Students can obtain credit for only one of two co-listed courses.
    - 3. The University Curriculum Committee (UCC) has the responsibility of preventing duplication of courses so must approve new courses that will be co-listed. The following guidelines will be followed in considering applications for joint graduate/undergraduate courses.
    - a. -The syllabuses for co-listed courses must provide for substantial differences in student expectations at each level. In particular, graduate-level courses should specify requirements or expectations that exceed their undergraduate counterparts such as: additional readings, assignments or examinations, more rigorous assignments or examinations, more demanding performance criteria. These syllabuses must clearly inform students of the fact that the two levels (graduate and undergraduate) are included in the same class.
    - b. All students in the co-listed courses should be held to the same standards regarding attendance, academic honesty, and general class expectations.
  - 2. Please provide a graduate student syllabus in accords with the University policy. "Syllabi must evidence "substantial differences in student expectations at each level".
  - 3. Recommend changing the course to a 4000 level course.
- What will be the anticipated total number of contact hours over the course of the semester?

#### **Liberal Arts and Sciences**

- K. GEO 3XXX Geographical Sciences and Sustainability: [R]
  - <u>https://secure.aa.ufl.edu/Approval/reports/12285</u>
  - Comments:
    - Please clarify what "Any B or P course" means for a prereq, this is not an acceptable prereq.
    - Week 16 is an exam week, the schedule of topics implies new content is being taught during exam week which is contradictory to UF policy.
    - Please provide description of assignments.
- L. LIN 2XXX Languages of the World: [CA]

- https://secure.aa.ufl.edu/Approval/reports/13649
- Comments:
  - Course has consults with LLC department and Anthropology.
  - How is participation graded in the course? Please define and provide a rubric.

# M. POS 3XXX – Topics in Israeli Politics and Society: [CA][A]

- <a href="https://secure.aa.ufl.edu/Approval/reports/13747">https://secure.aa.ufl.edu/Approval/reports/13747</a>
- Comments:
  - Will this be an elective course? [Yes]
  - This text is unclear Attendance. "More than 3 absences will result in .05 points per absence (after 3) being taken off your final grade on 100-point scale."
  - Does this mean that, "After 3 unexcused absences, 5 points per absence will be taken of your final grade on a 100-point scale"?
    - o Please clarify. [Clarified and updated in system. 9/6/19]
  - Will CPO course be terminated/removed?

# N. ZOO 4XXX – Animal Behavior: [R] [A]

- <a href="https://secure.aa.ufl.edu/Approval/reports/12916">https://secure.aa.ufl.edu/Approval/reports/12916</a>
- Comments:
  - Contains consults from: Psychology, Animal Science, Wildlife Ecology
  - One consult (WEC) recommends a different title for the course, "Principles of Animal Behavior". Please provide a response to why this consideration was not made in the request. [The syllabus that was originally sent to WEC as a consult had the title "Introduction to Animal Behavior". The consult from WEC recommended that we "rename to 'Animal Behavior' or "Principles of Animal Behavior" to remove "Introduction" from the title, which was done the current course request is titled "Animal Behavior". Email response, 9/9/19]

16. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
DAA 1000 – Fundamentals of Dance		CNT 4007 – Computer Network
Technique		Fundamentals
NUR 4930 – Special Topics		

#### Arts

- E. DAA 1000 Fundamentals of Dance Technique: [A]
  - <a href="https://secure.aa.ufl.edu/Approval/reports/14060">https://secure.aa.ufl.edu/Approval/reports/14060</a>
  - Comments:
    - "DAA1000 currently has a Course Type or Course Component that is causing it to be excluded in the new faculty evaluation system. COTA us unsure how it came to be coded as such, as that was never the intention for the course upon creation. That Course Component is coded P in the legacy mainframe for Performance Individual Instruction, which translates in CS to Directed Individual Studies (hence its being excluded from the new evals system). DAA1000 is actually an introductory course required for certain majors in the School of Theatre and Dance and is a General Education Humanities course open to the general UF UG population. It therefore needs to be included in the faculty evaluation system."

# **Engineering**

- A. CNT 4007C Computer Network Fundamentals: [R]
  - <a href="https://secure.aa.ufl.edu/Approval/reports/13476">https://secure.aa.ufl.edu/Approval/reports/13476</a>
  - Comments:
    - Change credit hours from 4 to 3
    - Remove C lab designation
    - This course appears to be required for the major (Semester 7), lowering the total credit would drop the degree total credit hours from 120 to 119. Change cannot take place without adding the credit for the course.
    - Please provide more information regarding the "variable" number of projects. Why is this variable?
    - Please bring make-up policy in line with university policy:
      <a href="https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/">https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/</a>
      - "no makeups for missed quizzes, but the lowest quiz will be dropped."
      - If students have an excused absence they must be afforded the opportunity to make up the missed credit
    - Please provide more detail regarding what has been removed form the course to lower the total credit count.

#### **Nursing**

- A. NUR 4930 Special Topics: [CA] [A]
  - <a href="https://secure.aa.ufl.edu/Approval/reports/14091">https://secure.aa.ufl.edu/Approval/reports/14091</a>

- Comments:
  - Prereq correction
  - This prerequisite may not be enforceable by the registrar. Please consider using "Nursing Major" or a required course. [Updated to: 8 hours of upper division nursing courses or consent of the instructor. 9/2/19]

17. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
		VEM 5XXXC – Advanced Critical
		Care
		VEM 5XXX – Review of Current
		Literature and Research Trends in
		Emergency & Critical Care
		VEM 5XXX – Introduction to
		Emergency Medicine

# **Veterinary Medicine**

- A. VEM 5XXXC Advanced Critical Care: [R]
  - <a href="https://secure.aa.ufl.edu/Approval/reports/13912">https://secure.aa.ufl.edu/Approval/reports/13912</a>
  - Comments:
    - Category of instruction is Advanced. 5000 lvl course are introductory courses. What impact if any does this have on the course title, which is Advanced Critical Care?
    - There is no textbook for the course but also no information included about any readings.
      - Will articles be posted on a Canvas page?
      - Please provide at least an example of a reading students may be provided for the course.
    - How is "successful participation the labs" measured? I.e., how does this translate into a grade? This information isn't included in the UCC form or in the syllabus.
    - The Schedule (list of topics) that is listed in the UCC form and the syllabus doesn't clearly correlate to an actual schedule.
      - How many topics per day/class session?
      - How many hours per day during the 3 week period are allocated for this course?
      - When are the 6 hours of lab sessions scheduled?
    - Attendance at labs is required, and syllabus only mentions make-up in event of unforeseen emergency. What if a student is unable to swap but has a foreseen, excusable absence (such as a religious holiday)? Please bring in line

- with University policy: <a href="https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/">https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/</a>
- Class shouldn't receive automatic extra credit for a certain % completing the course evaluation. A suggestion is to instead open a quiz for the students to earn up to a certain number of points if a % of students complete the evaluation. But automatic award of extra credit seems to be contrary to UF policy. <a href="http://teach.ufl.edu/wp-content/uploads/2016/07/faculy-evals-handout-rev-2016.pdf">http://teach.ufl.edu/wp-content/uploads/2016/07/faculy-evals-handout-rev-2016.pdf</a>
- Syllabus says cell phones must be off during lectures; change to "cell phones must be silenced". Students may have need of a cell phone in the case of emergency in which case they may speak with professor in advance, according to UF policy.
- B. VEM 5XXX Review of Current Literature and Research Trends in Emergency & Critical Care: [R]
  - <a href="https://secure.aa.ufl.edu/Approval/reports/13911">https://secure.aa.ufl.edu/Approval/reports/13911</a>
  - Comments:
    - UCC forms says this is not a repeatable credit course, but lists 1 credit under "If repeatable, # total repeatable credit allowed". Clarify if repeatable, and modify form to leave that question blank if not repeatable.
    - This is a 1-credit course spread out over 13 weeks but students are meeting for 2 hours per week in weeks 1 through 4 and week 13.
      - Shouldn't it be limited to 1 hour per week for a semester-long, 1-credit course? What is the purpose for this decision?
      - Please provide more information regarding how this is a combined lecture/lab (c) course.
      - <a href="https://approval.ufl.edu/help/definitions/">https://approval.ufl.edu/help/definitions/</a>
      - A "C" or "L" after the course number is known as a lab indicator. The C represents a combined lecture and laboratory course that meets in the same place at the same time. The L represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place. A laboratory course is usually associated with a theory (lecture) course with the same prefix and number.
    - Syllabus and UCC form need to include more substantial information about how students will be assessed in this course. Rubrics are not necessary for the submission, but how are they being evaluated for "engagement in the material" and "preparation for classwork"?
      - How many quizzes will be given during the semester?
      - What % of the grade are the quizzes?
      - What % is engagement/preparation?
      - What % is the abstract/poster presentation?

- Are there other assessments during the semester?
- These should be specified.
- Syllabus refers to standard UF grading scale. Is this course grading scale a "standard UF grading scale"?
- C. VEM 5XXX Introduction to Emergency Medicine: [R]
  - https://secure.aa.ufl.edu/Approval/reports/13900
  - Comments:
    - This is a 1-credit course that is marked as repeatable on UCC form; however, total number of repeatable credits is marked as 1 which would indicate it is NOT repeatable. Please clarify.
    - How is this course scheduled and assessed?
      - It's a summer course, so over 13 weeks?
      - How will students manage their time in this course?
      - Approx. 1 hour per week on each module?
      - What is the frequency with which quizzes will be due?
      - Any time during the summer?
      - The assignments account for 20% of the grade. Are discussions part of the graded assignments?
      - Please provide some additional information about what the assignments will entail.
    - Instructor should provide an example of the type of assigned reading students will be provided.
    - Syllabus refers to standard UF grading scale. Is this course grading scale a "standard UF grading scale"?

18. Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle
	VEM 5208 – Disease	
	Prevention/Treatment	
	VEM 5374 – Diseases of Warm	
	Water Fish	

#### **Veterinary Medicine**

- A. VEM 5208 Disease Prevention/Treatment: [CA]
  - https://secure.aa.ufl.edu/Approval/reports/13822
  - Comments:
    - Requesting title change to "Integrative Medicine", to better align with course content.
    - Please upload a syllabus so reviewers may assess the name change in regard to course content.

- B. VEM 5374 Diseases of Warm Water Fish: [CA]
  - https://secure.aa.ufl.edu/Approval/reports/12290
  - Comments:
    - The requirements for graduate students and professional students appear to be the same. Is that correct?
    - If 10% of the grade is participation in discussion sections, how will this be evaluated? How will students participate in these discussion sections?