

University Information Technology Committee

Minutes

Monday, 09-28-2020

9:30 a.m.

via Zoom:

<https://ufl.zoom.us/my/cacim/>

Present: Ray Issa, Steve Pritz, Juan Nino, Elias Eldayrie, Rafael Munoz-Carpena, Alex Fox-Alvarez, Amber Emanuel, Bojan Lazarevic, Charley Widmer, Eric Porges, Herbert Lowe, Ryan Yang, Mark McCallister, Marshall Haning, Michael Bumbauch, Megan Leroy, Laurie Bialosky, Nico Cellinese, Randell Doty, Sean Davis, Stacey Ewing, and Wynton White.

1. **Call to order & Introductions** – Raymond Issa, Chair, University Information Technology Committee
-The meeting was called to order at 9:31 a.m.
2. **Approval of 27 April 2020 Minutes**
- The minutes were approved.
3. **Administrative Liaison Report** – Mark McCallister, Director of Academic Technology
- A request was made to Chair Issa to add items a & b to today's agenda.
 - a. **Enrollment tracking on:**
<https://ir.aa.ufl.edu/data-applications/daily-enrollment/course-management/>
- Can this old tool be restored or can a new, better tool be provided?
- Assistant Provost and Director of Institutional Planning and Research, Dr. Cathy Lebo, is the correct contact for this inquiry. She has verified that while this information is available, you must have the correct administrative role to access it. Please contact her at: clebo@aa.ufl.edu or 352-392-0456.
 - b. **List of courses offered by individual departments, such as that found at:**
<https://registrar.ufl.edu/soc/201808/all/agribioe.htmD>
- Registrar Steve Pritz addressed this request to re-enable this report. This is a report in the current environment and is available to all schedule coordinators. A request for faculty to access the report via a single query, rather than going through college staff administrators was made. If helpful for planning taking place in college curriculum committees, the Registrar will review how it can be provided to a broader group and will follow-up with Chair Issa.
 - c. **To what extent does the assessment of the fast path solutions (apps) listed within IRM.ufl.edu include PRIVACY concerns (geo-tracking, usage analytics, etc.) and not just restricted data usage.**

- Mark McCallister discussed this item with information security officer Rob Adams. Whenever a request is made for an additional tool be added to the fast path site, one component is a privacy review. Prior to approval, vendors are required to reply to a substantial list of questions.

- Additional information is at IRM.ufl.edu.

- Due to the relatively complex and dynamic environment of available UF tools, UFIT would like to provide more guidance about which tools are under which set of constraints.

- UFIT continues to develop information to be sure all users are well-informed about which tools fall within UF contracts and about the appropriate use of such tools. Please contact Mark McCallister if you wish to identify any other areas UFIT should look into.

- Committee members are asked to liaise with their constituents to help distribute and obtain such information. While UFIT can provide a descriptive paragraph containing links which can be shared, the Chief Information Officer (CIO) encouraged members to consult and utilize the [UFIT news link](#) for information distribution to colleagues.

- A suggestion was made to include the instructional designers in these communications.

- It was also suggested that encouraging such best practices as using the cloud, etc. be advocated during student orientation.

d. Internet support for teaching at home

- Since the pandemic began, the challenges faced by underserved populations have come to the fore, and includes: the cost and accessibility of the internet; satellite connectivity; and the geographical spread of members of the university. The university is committed to assisting wherever it is able and UFIT and the Provost's Office continue conversations to troubleshoot and address these complex issues. UFIT is working diligently to ensure all classrooms are Zoom-enabled to maximize instructional flexibility. 198 classrooms are centrally managed by the Office of the Registrar. Many other classrooms are centrally managed by individual colleges. UFIT aims to have centrally managed inventory be as technologically flexible as possible, particularly as post-pandemic instruction will very likely continue to rely on hybrid teaching methods.

4. Other Business

-There was no 'Other Business'.

5. Adjournment

-The meeting adjourned at 10:16 a.m.