University Information Technology Committee
Minutes
Monday, 11-25-19
303 Rinker
9:30 a.m.

Join Zoom Meeting:
https://ufl.zoom.us/my/cacim/

Present: Marshall Haning, Bojan Lazarevic, Charley Widmer, Michael Bumbach, Eric Porges, PJ Brucat, Randell Doty, Joseph Souza, Amber Emanuel, Juan C. Nino, William Alex Fox-Alvarez, Saira Hasnain, Laurie Bialosky, Ray Issa, Mark McCallister, Frank Bova, Elias Eldayrie and Herbert Lowe.

1. **Call to order & Introductions** – Ray Issa, Chair, University Information Technology Committee
   -The meeting was called to order at 9:33 a.m. Members and guests were introduced.

2. **Approval of 28 October 2019 Minutes**
   -The minutes were approved.

3. **Physical Security –** Joseph Souza, Director of Physical Security
   -Joseph Souza presented a campus security control overview and shared his business card for follow up questions.
   -This team was established in December 2018 and, over the next five years, an expanded membership is planned. The office's organizational structure and fiscal year priorities were introduced, including the establishment of perimeter access control security cameras and access control maintenance, which will be expanded and made consistent. Software database training will be conducted, and the office is supported by a $30 million budget allocation for security enhancements. The short and long term goals for this investment was discussed.
   -Policies, procedures, and regulations establishment and enforcement elements are being vetted by both the physical security team and stakeholders like UFIT.
   -A primary campus physical security goal is to monitor and protect the perimeter of campus buildings through the installment of cameras on doors.
        -Privacy concerns were voiced during Q&A and the following points were made:
   -The placement of cameras depends on a building's age and structure, but cameras are most effective when trained on entrances and exits. Robust and low costs cameras are now widely available.
   -A benefit of using these tracking technologies is that they are now widely used throughout the state and are sharable with law enforcement outside of the university. This helps provide early detection of unwanted persons on this or other Florida campuses and communities.
   -Policies are evolving as technology becomes more common and cheaper.
   -Video storage: Florida's public records law requires a 30 day retention of data/records.
    -Most assaults occur in the NE corner (i.e. the academic area) of campus so enhancements will be prioritized in this area. A snapshot of recorded crimes and continual updated reports are provided by UFPD to the security team to assist in security planning.

-Facial recognition technology is newer, more expensive, can generate false positives, raises privacy concerns, and is thus not a focus of the UF security team.

-License plate readers (LPR) and privacy concerns were discussed:

-LPR can cover multiple lanes at once and its data would be used by police for post-crime investigations (i.e. as opposed to using the data for things such as monitoring speed limits, expired licenses, etc.)

-UF Parking and Transportation may implement the use of cameras and LPR technology for parking enforcement and management to ascertain how many cars are parked in which decal lots during which hours.

-Proper oversight and vetting by multiple stakeholders is key when addressing concern about the use of LPR's and avoiding unintended consequences.

-A balance of expectations of privacy on campus and outside of one's home was discussed as well as the possibility that broadcasting the use of physical security technologies can be a deterrent in and of itself.

-Additional inquiries and discussion included:

-Following an inquiry about fraternity house area security and the possible elimination of blue lights, it was noted that cameras are strategically placed in open spaces and despite sparse usage of blue lights on campus, they may still provide a feeling of safety and act as a deterrent. While blue lights are being added to this area, eventually blue lights technology will be upgraded to fit campus infrastructure.

-The distinction between cameras used for research and those used for security was discussed.

-Positive feedback of the UF Alert phone app has been received.

-Campus maps are being improved and will assist with security.

-All classrooms have a phone or annunciator panel. The [UF Department of Emergency Management](#) is a resource for inquiries related to specific classrooms.

4. **Administrative Liaison Report** – Mark McCallister, Director of Academic Technology

-A follow up was provided on data retention and retention requirements in Canvas. This is being reviewed and inquiries can be directed to Mark.

-Additional issues discussed included third party email blocking and appropriate library products. Ryan Yang is working to address issues and questions about Slack.

-Specific inquiries related to units managing and maintaining research integrity should be directed to Marsha Pesch, Associate Director and Export Control Officer in the Office of Research.

-Students will be able to continue to use and access their UF email for a one-year period following separation from the university.

5. **Duo Authentication – Saira Hasnain, Associate CIO & Sr. Director, UFIT**

-An update was provided on the current state of the two-factor authentication initiative. Current enrollment and challenges were discussed. Enrollment stands at over 7,000 as of last Friday with staff & faculty enrollment at approximately 30 percent. Barring human error, there have been no account compromises or phishing infiltrations.

-Challenges include opt-out options and faculty classroom policies disallowing cell phones in the classroom. All new students will be two-factor enrolled but at which specific stage (i.e. acceptance, prospective, etc.) is still being determined in conjunction with other key administrative offices, such as the Offices of Admissions, Provost, and Student Affairs.

-The target timeline for a two-factor mandate is by the end of the Spring 2020 semester/by summer.
-An [overview and the implementation of duo authentication](#) has been incorporated into the faculty onboarding process.
-Currently, authentication must take place every 10 hours, but this is being reviewed.
-In response to an inquiry, IT clarified to the committee that it is working closely with the Health Science Center (HSC) team to rectify ongoing HSC VPN issues.

6. Other Business
-There was no other business.

7. Adjournment
-The meeting adjourned at 10:37 a.m.