

## **Academic Assessment Committee Meeting Minutes**

June 12, 2012, 3:00 PM

Provost's Conference Room, 239 Tigert

**Present:** Timothy Brophy, David Pharies, Cheryl Gater, Margaret Fields, Mark Law, Theresa Vernetson, Bernard Mair, Marie Zeglen, Michael Weigold, Anne Kendall Casella

**May 15, 2012 Minutes Approval:** Anne Kendall Casella's name was misspelled in the minutes. Ashley will make the correction. David Pharies moved to approve, Anne Kendall Casella seconded, all were in favor, and the motion to approve the minutes passed.

**Geography ALC Revisions:** The revised document eliminates an SLO. Now the BA and BS ALCs look identical. The degrees have differences in the catalog but do not show these differences in the ALCs. Only one AAP was also submitted for Geography which combined the BA and BS degrees in one document. As an appropriate example, Geology submitted two AAPs – one for the BS and one for the BA. If the Geography degrees are different, then there needs to be two distinct ALCs, sets of SLOs, and AAPs. These items are going to be requested from the college and revisions will be reviewed when committee meetings resume in September.

**IDS Film and Media Studies Revisions:** Margaret Fields moved to approve the revisions, Michael Weigold seconded, all were in favor, and the motion passed.

**Women's Studies Revisions:** Margaret Fields moved to approve the revisions, David Pharies seconded, all were in favor, and the motion passed. On a side note, a committee member noted that there weren't any rubric examples in the Women's Studies AAP or ALC and if these were required. Dr. Brophy explained that they are not required for the AAP, but rubrics can be uploaded to Compliance Assist! to support data collection.

**Leadership Orientation Update:** Dr. Brophy briefed the committee on the Leadership Orientation and emphasized the importance of assessment, the QEP, and Institutional Effectiveness. The tentative SACS site visit dates are February 18-20, 2014.

**AAP Review Process:** Dr. Brophy will initially review AAPs and return to academic units for any necessary revisions. The revised plans will be returned by September 15<sup>th</sup>. The committee will then review and take action on the plans in small groups.