

University Academic Assessment Committee

Minutes, 9/28/10

Present: Mark Law, Sanford Berg, Margaret Fields, Joanne Foss, Anne Kendall, Ann Knoerzer, Bernard Mair, David Pharies, Marie Zeglen

Guests: Lawrence Alexander, Karen Bradley, Ken Gerhardt from the Graduate School

Minutes

The minutes from the August 30, 2010 meeting were approved.

Changes to ALC

The ALC revision form was discussed and additional changes suggested. David Pharies made a motion and Sanford Berg seconded to approve the ALC revision form with the suggested changes. The motion passed. Bernard Mair will put the process for approving ALC revisions on the agenda for the next University Curriculum Committee so that the process for revising ALC can be finalized. Once that is done, the Deans will be informed and the form will be put on the Academic Assessment Committee website. At present, revisions to ALC will be approved by College Curriculum Committees and then sent electronically to the secretary who puts together the agenda for the UCC.

SLO and Assessments for Graduate Programs

Ken Gerhardt reported on the progress that the Graduate School has made toward a process for development of SLO and assessment methods for graduate programs. A template has been drafted and was shared with the committee. The Graduate School plans to ask programs to develop SLO for knowledge, skills and professional behaviors that are appropriate to the individual programs. Karen Bradley, the Associate Director, has met with IT staff to investigate using the Graduate School Information Management System (GIMS) to input results of assessments. The committee provided some feedback on the template and felt it was a very useful document to assist programs. The GIMS system will be used to submit the SLO and assessment methods. Individual student data may not be necessary to enter into the system as SACS is primarily interested in knowing that programs are, indeed, assessing their SLO and how they have used the results from their assessment data to improve their programs.

Next meeting: Tuesday October 26, 3 pm in 239A Tigert Hall