

Academic Assessment Committee Meeting Minutes

March 13, 2012, 3:00pm

Provost's Conference Room, 239 Tigert Hall

Present: Timothy Brophy, Margaret Fields, Mark Law, Bernard Mair, Barbara Pace, Theresa Vernetson, Sanford Berg, David Pharies, Anne Kendall Casella

Welcome: Dr. Brophy welcomed the committee and explained that there are no items needing approval on the agenda.

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Corrections were offered in clarifying the paragraph on College Effectiveness Plan Components. David Pharies moved to accept the minutes on the condition that corrections are made, Mark Law seconded, and the motion passed.

ALC Approval Guidelines

The committee had concerns on the wording of the ALC approval guidelines. Dr. Brophy will take their suggestions and revise the guidelines according to the committee's discussion. "Involvement" needs to be changed to "improvement" on the website. Ashley Caspary will make this change.

Dr. Brophy reminded the committee about Academic Assessment Plans and encouraged anyone with an example to bring it to the next committee meeting. Workshops are being held March 20 and 26.

Institutional Effectiveness

Dr. Brophy took comments and made modifications to the document. He ran it by the Dean's Advisory Committee and all agree that the plan is a manageable task. The committee discussed the changes and agreed the plan was acceptable.

Graduate Academic Assessment Plans

Dr. Brophy will request these plans at the end of the summer. Curriculum Maps are not appropriate for graduate programs, but an assessment map could be. Dr. Brophy asked the committee to start thinking about how graduate programs are different from undergraduate and what seems like a good way to present graduate program assessment since it is more individual and moves at different paces. Determining when assessments happen in a graduate program is difficult. What assessments are being delivered, when they happen, and what data are coming from assessment need to be shown in these plans. Start thinking about maps, methods, and procedures to demonstrate this. And, perhaps there is some information in different places that can be gleaned such as the graduate school SLO list. These could be cut and sent to the colleges to review, change, or verify to limit the amount of work the colleges have to do. Other sources of information could include BOG reviews and PhD committee reviews.